

## MINUTES OF HOUSING BOARD OF APPEALS

**DATE:** 21 May 2019

**TIME:** 4:30 p.m.

**PLACE:** Room 250, Historic Federal Building

Chairperson David Young called the meeting to order at 4:30 p.m. following staff assurance of compliance with Iowa Open Meeting Law.

Board Members Present:	David Young Ron White	Gil Spence	Mary Gotz
Housing Staff Present:	Ben Pothoff Tami Ernster Joe Kirk Alexis Steger	Alex Rogan Shane Hooper Scott Koch	Roger Benz Madeline Haverland Maureen Quann
Public Present:	Lynn Sutton Scott Neuwoehner	Nino Erbe Ed Raber	Tom LoJedice Ben Fisher, TH

### Review and Certification of Minutes of 16 April 2019 Housing Board of Appeals Meeting

Gil Spence motioned to approve the minutes. David Young seconded. Motion passed 4-0.

### Correspondence/Public Input

There was no correspondence or public input.

### Consent Agenda

The consent agenda items are considered to be routine and non-controversial and all consent items will be normally voted upon in a single motion without any separate discussion on a particular item.

The following property owners have requested an extension of time to complete repairs. The Housing and Community Development staff concurs with the extension of time requested and respectfully requests Housing Appeals Board approval.

There is no consent agenda.

ALL DEFICIENCIES AND MOTIONS ARE IN ACCORDANCE WITH THE DUBUQUE HOUSING CODE UNLESS OTHERWISE STATED. EXTENSIONS OF TIME ARE GRANTED IN ACCORDANCE WITH TITLE 6 SECTION 6-9F(1) AND VARIANCES ARE GRANTED IN ACCORDANCE WITH TITLE 6 SECTION 6-9F(2).

### Old Business

Ben Pothoff updated the disposition of past appeals.

Ben Pothoff updated the priority category inspections.

### New Business

#### CASE #1

Scott Neuwoehner is appealing the designation as priority category property owner/agent after receiving three or more municipal infractions within the prior twelve-month period.

Mr. Neuwoehner stated the priority designation was unjustified as he had made all of the repairs in a timely manner. The three properties were 375 Nevada's roof, 705 Rhomberg garage door off the track with trash and debris in full view of the open door, and 1461 Bluff broken window.

Lynn Sutton addressed the 1461 Bluff property as an advocate for the tenant stating the tenant had boiler issues that would not allow the building to be heated properly and no electricity in the unit.

Ben Pothoff provided a staff report. Mr. Neuwoehner has a high volume of complaints on his properties with little communication back from Mr. Neuwoehner. In order to be removed from the designation after being placed on it, the owner must have two consecutive passing annual inspections and then self-certification inspections for the next five years. After five years, staff will inspect and if in compliance the owner will be removed from the designation.

Gil Spence motioned to affirm the designation. Ron White seconded. Motion passed 4-0.

**CASE #2**

Aiman Al-Qady has filed for a writ of Certiorari for his designation as priority category property owner/agent.

This is for the Board's information only. The City responded to the Writ on the Board's behalf.

**Information Sharing**

There was no additional information to share.

**Adjournment**

David Young moved to adjourn the meeting. Mary Gotz seconded. Motion passed 4-0. The meeting was adjourned at 5:25 p.m.

Minutes prepared by:

*Tami Ernster*

Tami Ernster  
Permit Clerk

Respectfully submitted:

*Ben Pothoff*

Ben Pothoff  
Rental Licensing and Inspection Supervisor