

**OFFICIAL MEETING ANNOUNCEMENT:** The City of Dubuque Housing Trust Fund Committee will meet on Wednesday, June 26, 2019, at 7:30 a.m., at the Housing and Community Development Dept., 350 West 6<sup>th</sup> St., Suite 312, Dubuque, IA.

1. Call to Order / Meeting Certification
2. Certification of Minutes: September 14, 2018 Trust Fund Committee Meeting Minutes
3. Correspondence / Public Input

At this time anyone may address the Committee on matters which are of concern to them and which are not an agenda item. Reminder: no formal or official action may be taken at this time on public comments because of the notice requirements of the Iowa Open Meeting Law.

This notice is given pursuant to Chapter 21, The Code of Iowa, and applicable regulations of the City of Dubuque. Visual or hearing-impaired persons needing special assistance should contact the Housing & Community Development Office at (563) 589-4239; and (563) 589-4230 for TDD.

4. Old Business

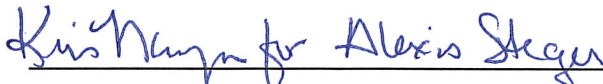
N/A

5. New Business

- a. Up-date on Trust Fund Activities
- b. Discuss upcoming application – Committee mentioned they would like to expand targeted area

6. Information Sharing

7. Adjournment

  
Alexis Steger, Director  
Housing & Community Development Department

## **UNAPPROVED MINUTES OF THE HOUSING TRUST FUND ADVISORY COMMITTEE**

**DATE:** Friday, September 14, 2018  
**TIME:** 7:30 a.m.  
**PLACE:** Housing and Community Development Department  
350 W. 6<sup>th</sup> Street, Suite 312, Dubuque IA 52001

Chairperson Holz called the meeting to order at approximately 7:32 a.m. following staff assurance of compliance with Iowa Open Meeting Law.

**Committee Members Present:** Jim Holz (via telephone)      Amy Eudaley  
John Walsh      Dorothy Schwendinger

**Committee Members Absent:** Doris Hingtgen

**Staff Present:** Kris Neyen      Alexis Steger

### **Certification of Minutes: June 26, 2018 Housing Trust Fund Advisory Committee Meeting**

Committee Member Walsh moved to approve the June 26, 2018, meeting minutes as submitted. Committee Member Schwendinger seconded. Roll call. All present in favor. Motion passed.

### **Correspondence / Public Input**

None

### **Old Business**

None

### **New Business**

#### **Oath of Office – Jim Holz**

Chair Holz read the Oath of Office and will be signing upon his return.

#### **FY2019 Housing Trust Fund Application – Public Hearing**

Committee Member Schwendinger moved to open the public hearing. Committee Member Walsh seconded. Roll call. All present in favor. Motion passed.

Neyen reviewed the 2019 Housing Trust Fund (HTF) application. The application includes information regarding: the City, Program Description; Administration, Board of Directors, Sources of Funds, Use of Funds, IFA Certification, the Housing Assistance Plan (HAP), Local Support/Partnerships, Local Match (GDTIF Receipts), Timeline of Activities, Minority Impact Statement, Annual Report, and marketing materials used by the Housing Rehabilitation Program.

Committee Member Walsh moved to close the public hearing. Committee Member Schwendinger seconded. Roll call. All present in favor. Motion passed.

Committee Member Schwendinger moved to accept and approve the FY2019 HTF Application. Committee Member Walsh seconded. Roll call. All present in favor. Motion passed.

**Up-date of Trust Fund Activities**

Neyen asked if the Committee had any questions regarding the information sheet that was distributed in their packets up-dating the Committee on expenditures and committed funds. There were none.

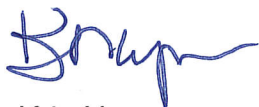
**Information Sharing**

None

**Adjournment**

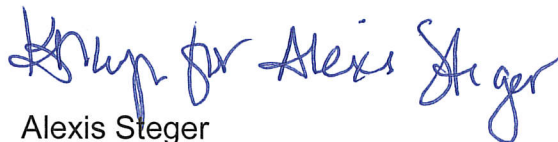
There being no further business to come before the Committee, Committee Member Walsh moved to adjourn the meeting. Committee Member Eudaley seconded. Roll call. Motion passed by voice vote. Meeting was adjourned at 7:45 a.m.

Minutes taken by:



Kris Neyen  
Rehabilitation Programs Supervisor

Respectfully submitted by:



Alexis Steger  
Acting Department Director

TO: Trust Fund Committee Members  
FROM: Kris Neyen, Rehab Programs Supervisor   
DATE: June 21, 2019  
RE: Update on Trust Fund Activities

As promised, here is your update of where we are with our IFA Grants as of June 30, 2019.

IFA Grant #17-LHTF-16: Total expended: \$176,604. We have assisted 4 households <30%; 3 <50%; and 3 <80% = 8 total households. Total amount required for households below 30% was \$34,385, we spent \$80,595.13. Closed out June 13, 2019.

IFA Grant #18-LHTF-03: we were granted \$161,456, with match of \$40,364. Total committed: \$78,893. To-date we have assisted 2 <30%; 2 <50%; 2 <80%.

IFA Grant #19-LHTF-05: we were granted \$147,046, with a match of \$36,762. We have yet to commit funds.

I'm very excited on how many households we have been helping below 30% median income. These families truly feel that they finally have choices on where they have to live. The appreciation that I receive from all our recipients is such a heart-warming feeling. I thank you all for your time and commitment to affordable-housing.