



# MEMORANDUM

**OFFICIAL MEETING ANNOUNCEMENT:** The City of Dubuque Housing Code Appeals Board will meet on Tuesday, September 17, 2019 at 4:30 p.m. at the Historic Federal Building, 350 W. 6<sup>th</sup> Street, Housing Conference Room, in Dubuque.

## AGENDA

1. Call to Order / Meeting Certification.
2. Certification of Minutes: June 18, 2019
3. Correspondence / Public Input:

At this time anyone may address the Board on matters which are of concern to them and which are not an agenda item. Reminder: No formal or official action may be taken at this time on your comments because of the notice requirements of the Iowa Open Meeting Law.

4. Consent Items:  
The consent agenda items are considered to be routine and non-controversial and all consent items will be normally voted upon in a single motion without any separate discussion on a particular item.

Willis Schmitt, owner of 2815 Central Avenue, is requesting an extension of time to May 1, 2020.

5. Old Business.
  - Update disposition of past appeals.
  - Update on priority category inspections.
6. New Business.

### CASE #1

Property Investments Group, owner of 2134-44 Central and 2135-45 White, is requesting a variance on clearances from counter fronts and appliances or counter fronts and walls.

Review updated appeal request form.

Review proposed changes to IPMC and related ordinance for adoption in 2019.

7. Information Sharing.  
There is no additional information to share.
8. Adjournment.

All items are violations of the Dubuque Residential Housing Code unless otherwise stated. This notice is given pursuant to Title 6 Chapter 6, Code of Iowa, and applicable regulations of the City of Dubuque, Iowa.

NOTICE: ANY VISUAL OR HEARING IMPAIRED PERSONS NEEDING SPECIAL ASSISTANCE OR PERSONS WITH SPECIAL ACCESSIBILITY NEEDS SHOULD CONTACT THE HOUSING DEPARTMENT AT 589-4231 AT LEAST 48 HOURS PRIOR TO THE MEETING.

*Alexis Steger*  
ALEXIS STEGER *by 12*  
DEPARTMENT DIRECTOR