

## MINUTES OF HOUSING BOARD OF APPEALS

**DATE:** 18 June 2019  
**TIME:** 4:30 p.m.  
**PLACE:** Housing Conference Room, Historic Federal Building

Chairperson David Young called the meeting to order at 4:30 p.m. following staff assurance of compliance with Iowa Open Meeting Law.

Board Members Present:	David Young Ron White	Gil Spence	Mary Gotz
Housing Staff Present:	Ben Pothoff Shane Hooper	Alex Rogan Madeline Haverland	Tami Ernster Alex Rogan
Public Present:	Cynthia Fuller		

### Review and Certification of Minutes of 21 May 2019 Housing Board of Appeals Meeting

Gil Spence motioned to approve the minutes. David Young seconded. Motion passed 4-0.

### Correspondence/Public Input

There was no correspondence or public input.

### Consent Agenda

The consent agenda items are considered to be routine and non-controversial and all consent items will be normally voted upon in a single motion without any separate discussion on a particular item.

The following property owners have requested an extension of time to complete repairs. The Housing and Community Development staff concurs with the extension of time requested and respectfully requests Housing Appeals Board approval.

Cynthia Fuller, owner of 1005 Victoria Place, is requesting a variance on ceiling height

ALL DEFICIENCIES AND MOTIONS ARE IN ACCORDANCE WITH THE DUBUQUE HOUSING CODE UNLESS OTHERWISE STATED. EXTENSIONS OF TIME ARE GRANTED IN ACCORDANCE WITH TITLE 6 SECTION 6-9F(1) AND VARIANCES ARE GRANTED IN ACCORDANCE WITH TITLE 6 SECTION 6-9F(2).

### Old Business

Ben Pothoff updated the disposition of past appeals.

Ben Pothoff updated the priority category inspections.

### New Business

Review proposed changes to IPMC and related ordinance for adoption in 2019.

The changes being made are basic changes to the ordinance. David Young motioned to support and changes to the IPMC and related ordinance. Mary Gotz seconded. Motion passed 4-0.

**Information Sharing**

There was no additional information to share.

**Adjournment**

Gil Spence moved to adjourn the meeting. David Young seconded. Motion passed 4-0. The meeting was adjourned at 5:25 p.m.

Minutes prepared by:

*Tami Ernster*

Tami Ernster

Permit Clerk

Respectfully submitted:

*Ben Pothoff*

Ben Pothoff  
Rental Licensing and Inspection Supervisor