

**MINUTES OF CABLE TV COMMISSION MEETING**  
**September 4, 2019**  
**JULE OPERATIONS & TRAINING CENTER, 949 KERPER BLVD.**

**MEMBERS PRESENT:** Jennifer Tigges (Chair), Ron Tigges (Vice-Chair), Pauline Maloney, Kathy McMullen.

**MEMBERS ABSENT:** Alan Vincent. Two seats are vacant

**OTHERS PRESENT:** Craig Nowack, City of Dubuque  
Craig Schaefer, Loras College  
Jill Specht, Loras College

JTigges called the meeting to order at 4:01 p.m.

**Acceptance of the Agenda**

Upon a motion by Maloney, seconded by McMullen, the agenda was accepted by a vote of 4 - 0.

**Approval of the Minutes of June 5, 2019**

Upon a motion by McMullen, seconded by RTigges, minutes of the June 5, 2019, meeting were approved 4 – 0.

**Public Input**

There was no public input.

**Funding Requests**

Schaefer and Specht presented a request for \$28,000 for a new switcher for their control room. Their current switcher has failed and the manufacturer, unable to secure the necessary parts, will no longer repair it. Maloney moved to approve up to \$28,000 for a new switcher. The motion was seconded by RTigges and approved 4 – 0.

**Mediacom Cable Report**

No one from Mediacom was present to give a report.

**Cable TV Report**

Nowack gave the Commissioners an email update from former Commissioner Sr. Carol Hoverman. He informed them that to date they have captioned nearly 2000 minutes of programming for about \$5000, and that recently about 20 City employees had ground school training for the FAA Part 107 exam to obtain a remote pilot certificate to fly a drone. He also anticipates presenting funding requests next month for new graphics and playback servers. Finally, he informed the Commission about a new FCC rule which will go into effect later this month which could affect the City's franchise fee revenue.

**Adjournment**

Upon a motion by Maloney, seconded by McMullen, the meeting adjourned at 4:33 p.m.