

## MINUTES FOR HOUSING COMMISSION MEETING

**DATE:** Friday, November 1, 2019  
**TIME:** 4:00 p.m.  
**PLACE:** Housing and Community Development Department  
350 West 6<sup>th</sup> Street, Suite 312; Dubuque, IA 52001

Chairperson Amy Eudaley called the Special Meeting to order at 12:02 p.m. following staff assurance of compliance with Iowa Open Meeting Law.

Commissioners Present: Rick Baumhover  
Michelle Becwar

Brad Cavanagh  
Janice Craddieh

Amy Eudaley  
Sam Wooden

Commissioners Absent: Coralita Shumaker

David Wall

Gail Weitz

Staff Present: Alexis Steger  
Teresa Bassler

Tonya England  
Ben Pothoff

Public Present: *None*

### **New Business**

- a) Review Administrative Plan and Vote on Adding Manufactured Home Rental to the Special Housing Types

Alexis Steger, Department Director, led the discussion regarding revising the Administrative Plan by adding "Manufactured Home (including manufactured home space rental)" to the Special Housing Types. Steger explained that by adding the special housing type another option will be provided for the Housing Choice Voucher participants; the participants will have the option of using vouchers to assist with rental space for mobile homes

The average ranges from \$385 to \$420 per month for mobile home space rental (not including utilities). If a participant chooses to utilize a voucher for space rental for a mobile home, the mobile home has to be inspected by a Housing & Community Development Department Inspector; code violations for the mobile home will be the responsibility of the mobile home owner. Teresa Bassler, Assisted Housing Supervisor, added that the amount approved for the Housing Choice Voucher for rental space for the mobile home will depend on the household's income.

The Housing Commission had several concerns:

1. People being evicted because they could not afford to pay the rent for the space.
2. Would this cause mobile home parks to raise the amounts they charge for rental space?
3. Is the amount being charged for rental space reasonable?
4. This will open options for affordable housing.

Commissioner Brad Cavanagh moved to revise the Administrative Plan to add Manufactured Home Rental to the Special Housing Types. Commissioner Michelle Becwar seconded. Roll call. Three (3) in favor; three (3) not in favor. Motion did not pass.

## MINUTES FOR HOUSING COMMISSION MEETING

### Adjournment

There being no further business to come before the Commission, Commissioner Sam Wooden moved to adjourn the meeting. Commissioner Janice Craddieth seconded. Motion passed by voice vote. Meeting adjourned at 12:37 p.m.

Minutes taken by:



Tonya England  
Recording Secretary

Respectfully Submitted:



Alexis Steger, Department Director