

ORIGINAL

**Carnegie-Stout Public Library
Board of Trustees'
Meeting Minutes of September 3, 2009**

The Board of Trustees of the Carnegie-Stout Public Library (C-SPL) met in the Library Board Room at 5:15 p.m. on Thursday, September 3, 2009.

Present: President Diann Guns, Vice President Beverly Kolz; Secretary Kristen Smith; Trustee Paula Connors; Trustee David Hammer; Library Director Susan Henricks; and Recorder Denette Kellogg
Excused: Trustee Elizabeth Leeper; and Trustee Mike Willis

1. President Diann Guns called the meeting to order 5:15 p.m. and the agenda was adopted.

"Moved to adopt the meeting agenda of Thursday, September 3, 2009."

Motion: Kolz
Second: Connors
Vote: Aye - 5; Nay - 0

2. Item for Action - Library Renovation: Phase 2 Carpet Discussion – Henricks reported on e-mail correspondence in regard to the incorrect carpet installed, and to be installed, in the non-public areas of the project. The issue at hand is not only that the carpet is not what was ordered, but the possible wear difference due to the amount of tip shearing is greater on the installed carpet versus what was selected. OPN Architects raised this concern and recommended that the carpet be removed and replaced with what was specified. Durrant recommends accepting the carpet and did not believe the wear pattern would be different.

The board reviewed the differences between the smaller looped carpet versus the larger looped carpet. Henricks reported on her discussion with the manufacturer and their statement that there is no definitive evidence to support additional wear and tear on what was received versus compared to what was ordered. All other factors of price and warranty are the same.

Henricks reported that all interested parties agree that the transition carpet would need to be switched out and was a very poor match.

Henricks reported on options for the Board as follows with the recommendation of some type of compensation depending on which option was approved.

1. Accept carpet that was received and install in all non-public areas.
2. Tear out carpet installed and ask for carpet that was originally specified to be ordered correctly.
3. Accept part of the carpet, that has been installed (in work rooms) and change the rest of the areas.

The Board closely looked at the samples of what was ordered and what was installed. Board members noted that the color installed does not seem to be in the same color palette as the others. Kolz reported that she attended the carpet selection meeting at OPN Architects in Cedar Rapids, Iowa and the carpet samples provided also appear to be the wrong color from what was selected. The installed carpet is a teal color and what was selected was a deeper blue, which does match the other palette of colors selected. The Board determined that not only the wrong pattern was installed, but that it was the wrong color.

The Board agreed to take a tour to the area where it is installed to determine how the carpet looked. The Board agreed that the incorrect carpet which was be visible to the public was not acceptable in appearance and concurred that Henricks arrange to have the carpet changed with power to pursue additional options including a combination of carpeting, leaving part of the installed carpeting, or having it all removed all of which should be at no cost to the Library.

3. Library Board Adjournment - The Board adjourned at 6:00 p.m.

"Motion to adjourn."

Motion: Connors
Second: Kolz
Vote: Aye -5; Nay - 0

Kristen Smith
Kristen Smith, Board Secretary