

ORIGINAL

**Carnegie-Stout Public Library
Board of Trustees
Meeting Minutes of October 24, 2019**

The Board of Trustees of the Carnegie-Stout Public Library (C-SPL) met in the Lacy Board Room at 4:00 p.m. on Thursday, October 24, 2019.

Present: Board President Christy Monk; Vice President Pam Mullin; Board Secretary Rosemary Kramer; Trustee Robert Armstrong; Trustee Victor Lieberman; Trustee Patty Poggemiller; Director, Susan Henricks and Secretary Denette Kellogg.

Excused: Trustee Greg Gorton

1. President Monk called the meeting to order at 4:02 p.m.

"Moved to adopt the meeting agenda of October 24, 2019."

Motion: Armstrong
Second: Kramer
Vote: Aye – 6; Nay – 0

2. Approval of Library Board of Trustees' Meeting Minutes of Thursday, September 26, 2019.

"Moved to approve the Board Minutes of Thursday, September 26, 2019."

Motion: Poggemiller
Second: Mullin
Vote: Aye – 6; Nay – 0

3. Board President's Report:

- The Board reviewed the Communication with the Dubuque City Council for September, 2019.

"Moved to receive and file the Communication with the Dubuque City Council from September, 2019"

Motion: Poggemiller
Second: Kramer
Vote: Aye – 6; Nay – 0

4. Motion to Receive and File Informational Items:

books arriving this week to replenish inventory partners. Turnout for the programs has been high and 15 formal book discussions are planned around the county. The final event ends with the authors of the All Community Reads book, *Picking Cotton*, at the Five Flags Theater on Tuesday, November 5, 2019. The Board commended Henricks on the planning and success of this program.

- 5) Future Library Board of Trustees Meetings – Henricks reported that the Board typically meets one week before the scheduled November and December meetings due to the holidays. The Board agreed to hold these Board meetings on Thursday, November 21, 2019 and December 19, 2019.

Henricks reported she will be attending the Public Library Association Conference the week of February 27 during the scheduled Board meeting. The Board agreed to hold February's meeting on Thursday, February 20, 2019.

- B. Comment Cards – The Board reviewed three comment cards received and concurred with the staff responses provided.

"Moved to receive and file the informational update from the Library Director including the Library Financial Reports FY-20 and FY-21 Budget, Library Use Statistics, Library App Update, All Community Reads Update, Future Library Board of Trustees Meetings, and three Library Comment Cards."

*Motion: Kramer
Second: Mullin
Vote: Aye – 6; Nay – 0*

5. Action Items:

- A. Library Expenditures - Henricks provided an itemized report of FY-20 expenditures from September 23 to October 18, 2019 for Board review.

"Moved to approve Library expenditures from September 23, 2019 to October 18, 2019."

*Motion: Poggemiller
Second: Mullin
Vote: Aye – 6; Nay – 0*

Motion: Kramer
Second: Lieberman
Vote: Aye - 6; Nay - 0

Rosemary R. Kramer
Rosemary Kramer, Board Secretary

11-21-19

Date