

# MINUTES OF HOUSING BOARD OF APPEALS

**DATE:** 19 November 2019  
**TIME:** 4:30 p.m.  
**PLACE:** Housing Conference Room, Historic Federal Building

Chairperson David Young called the meeting to order at 4:30 p.m. following staff assurance of compliance with Iowa Open Meeting Law.

Board Members Present: Gil Spence Mary Gotz Ron White  
David Young Christoffer Lammer-Heindel

Housing Staff Present: Ben Pothoff Tami Ernster Alex Rogan  
Ted Krapfl Raneisha Ross

Public Present: Margie White

**Review and Certification of Minutes of 10 October 2019 Housing Board of Appeals Meeting**

Gil stated that there was a correction needed for the minutes under Consent Agenda items. This statement regarding the motion to approve the consent agenda should be removed. Christoffer Lammer-Heindel motioned to approve the minutes. Gil Spence seconded. Motion passed 5-0.

### **Correspondence/Public Input**

Craig and Kristina Beytien own the property at 1838 Central. They are concerned about the derelict building next to theirs. They believe there should be tougher enforcement and more severe fines to get some property owners to properly upgrade their properties.

## Consent Agenda

The consent agenda items are considered to be routine and non-controversial and all consent items will be normally voted upon in a single motion without any separate discussion on a particular item.

The following property owners have requested an extension of time to complete repairs. The Housing and Community Development staff concurs with the extension of time requested and respectfully requests Housing Appeals Board approval.

There were no consent agenda items.

ALL DEFICIENCIES AND MOTIONS ARE IN ACCORDANCE WITH THE DUBUQUE  
HOUSING CODE UNLESS OTHERWISE STATED. EXTENSIONS OF TIME ARE GRANTED  
IN ACCORDANCE WITH TITLE 6 SECTION 6-9F(1) AND VARIANCES ARE GRANTED IN  
ACCORDANCE WITH TITLE 6 SECTION 6-9F(2).

## Old Business

Ben Pothoff updated the disposition of past appeals.

Ben Pothoff updated the priority category inspections.

Chairperson Young asked for anyone speaking to the on the following cases to rise and take an oath.

## **New Business**

### **CASE #1**

Jesse D McIntyre is appealing the designation as priority category property owner/agent after receiving three or more municipal infractions within the prior 12 month period.

Owner has withdrawn his appeal and no discussion is required.

### **CASE #2**

Lorenzo Dominguez, owner of 514 Kaufmann Avenue, is requesting a variance on a 2<sup>nd</sup> floor room ceiling height so that it can be used as a bedroom.

Owner has withdrawn his appeal and no discussion is required.

### **CASE #3**

David Welu, owner of 1715 Central Avenue, is requesting a variance on repairs in the unit.

Owner has withdrawn his appeal and no discussion is required.

### **CASE #4**

Ron and Margie White, owner of 1337 Main street, is requesting an extension of time to June 15, 2020. David Young motioned to grant a 9 month extension to June 25, 2019. Christoffer Lammer-Heindel seconded. Motion passed 4-0 with 1 abstention.

## **Information Sharing**

There was no additional inform to share.

Mary Gotz asked if the Board could approve variances on ceiling heights. Ben stated that the Board could petition the City Council to change or amend the International Property Maintenance Code.

## **Adjournment**

Christoffer Lammer-Heindel moved to adjourn the meeting. Ron White seconded. Motion passed 5-0. The meeting was adjourned at 4:55 p.m.

Minutes prepared by:



Tami Ernster  
Permit Clerk

Respectfully submitted:

  
Raneisha Ross  
Assisted Housing Specialist