

## Five Flags Civic Center Advisory Commission Meeting Tuesday September 3, 2019

Approved by commission 11/12/19

**COMMISSIONERS PRESENT:** McKenzie Blau, Rod Bakke, Bryce Parks, Nicholas Huff

**COMMISSIONERS ABSENT:** Rod Bakke left meeting at 4:40pm  
Tyler Daugherty

**STAFF PRESENT:** HR Cook, Shaun Rice, Don Howes, Ali Levasseur, Jesse Gavin, Brian Gephart

**OTHERS PRESENT:** Marie Ware

**MINUTES APPROVED; VOTE:** Commissioner Bakke motioned and Commissioner Huff seconded, to approve the minutes of the May 28, 2019 meeting. The motion passed unanimously.

**OATH OF OFFICE:** Commissioners Rod Bakke, McKenzie Blau, and Nicolas Huff completed Oath of office. Copies will be kept at Five Flag Center; originals will be delivered to City Clerk's office.

**DEPARTMENT REPORTS:** General Manager [HR Cook] and Director of Events, Operations [Shaun Rice], and Director of Finance [Don Howes] gave reports based on information in Commission packet.

Cook thanked the commission for their recommendation for walk through metal detectors. Cook was able to meet different vendors at conventions this summer and the proposal had been sent to City for review.

Marketing Manager [Jesse Gavin] met commission and gave report from packet. Commissioner Bakke recommended exploring a connection with Galena and Dyersville to reach those communities. Commissioner Huff asked how the partnership with Q Caino was going. Gavin reported the review of what each side of the partnership was getting.

Food and Beverage Manager [Brian Gephart] met commission and gave brief introduction.

**FIVE FLAGS CIVIC CENTER PHASE 2 STUDY UPDATE AND TIMEFRAMES:** Marie Ware discussed the Phase 2A review of scenario 3 and creation of scenario 4 hybrid. Ware will distribute the information when available. Next steps include getting on the council schedule for a work session, this will allow for discussion and questions, but no action. Commission is encouraged to attend the work session. Commission should meet and review information before Council work sessions to be able to give recommendation to council. After work session, the file would be placed on agenda for a standard council meet to file and receive. The two available dates for bond vote March 3, 2020 and September 8, 2020.

**FIVE FLAGS FY20 BUDGET REVIEW:** Marie Ware discussed the 2020 Budget, information in printed report.

**OTHER BUSINESS:** Short discussion was had in regards to commission calling a special meeting based

on the timeline of the Phase 2A presentation to city council. All communication will go through email.

**ADJURN;**  
**VOTE:**

Motion to adjourn was made by Commissioner Huff, seconded by Commissioner Parks. The motion passed unanimously.

**NEXT MEETING:**

Next bi-monthly meeting held Monday October 28, 2019. Five Flags staff will send an email 3-5 day before to remind commissioners of the meeting