

**MINUTES
COMMUNITY DEVELOPMENT ADVISORY COMMISSION
(UNAPPROVED)**

DATE: Wednesday, February 19, 2020
TIME: 5:30 p.m.
PLACE: Ann Michalski Conference Room, 3rd Floor of the Historic Federal Building, 350 W. 6th Street, Suite 312

Vice Chair, Michelle Hinke, called the meeting to order at 5:32 p.m., following staff assurance of compliance with Iowa Open Meeting Law.

Commissioners Present: Dean Boles, Janice Craddieth (arrived at 5:45 p.m.), Hilary Dalton, Jerry Hammel, Michelle Hinke, Tom Wainwright

Commissioners Absent: Julie Woodyard

Staff Present: Alexis Steger (arrived at 5:50 p.m.), Chris Lester, Lisa Barton

Public Present: None

Oath(s) Of Office

Michelle Hinke, Vice Chair, administered the Oath of Office to Gerald Hammel and Hilary Dalton.

Certification of Minutes

Motion by Commissioner Wainwright to approve the January 15, 2020 Commission meeting minutes as submitted. Seconded by Commissioner Hinke. Motion carried 5-0.

Correspondence/Public Input

None

Old Business

a) Five Year Consolidated Plan Recommend Approval

Hammel reported the approval of the Five Year Consolidated Plan was tabled at our last meeting. Motion by Commissioner Wainwright to un-table the approval of the Five Year Consolidated Plan. Seconded by Commissioner Dalton. Motion carried 5-0.

Chris Lester, Community Development Specialist, gave a response to Commissioner Boles' question from January's meeting regarding why the gender wage gap versus race wage gap wasn't mentioned in the Analysis of Impediments to Fair Housing. Lester explained that women were identified because they have a greater impact as they make up a larger part of the demographics across the board. The Analysis focused on what was the greater impact versus race specifically.

After discussion, motion by Commissioner Wainwright to approve the FY2021-FY2025 Five Year Consolidated Plan. The plan will then be presented to the City Council for final approval on Monday, March 2. Seconded by Commissioner Dalton. Motion carried 5-0.

Commissioner Boles inquired if the Annual Action Plan is required to be approved separately from the Five Year Consolidated Plan. Lester stated the Annual Action Plan was part of the Five Year Consolidated Plan but will have Alexis Steger, Housing and Community Development Director, confirm.

New Business

b) Community Development Block Grant Application Review

Chair Hammel reported no applications were received. Commissioner Hammel inquired if there were any remaining funds available. Lester explained that carryover money from FY19 allocation will be reallocated into programs in FY20.

Commissioner Craddieth arrived at 5:45 p.m.

c) Set a Public Hearing for FY2020 Annual Action Plan Amendment 1

Commissioner Hammel stated a public hearing is a requirement before the FY2020 Annual Action Plan Amendment 1 can be approved. Motion by Commissioner Hinke to set a public hearing for the FY2020 Annual Action Plan Amendment 1 at the March 18th Community Development Advisory Commission (CDAC) meeting. Seconded by Commissioner Craddieth. Motion carried 6-0.

Reports

Rehabilitation Program

Lisa Barton, Housing Financial Specialist, reported there were no new updates.

Housing Commission

Commissioner Craddieth reported she was informed that all information covered at the last Housing Commission meeting was discussed at January's CDAC meeting.

Human Rights Commission

Commissioner Hammel was not able to attend the meeting, so no report was available.

Alexis Steger arrived at 5:50 p.m.

Information Sharing

Alexis Steger, Housing and Community Development Director, confirmed that in the past the Annual Action Plan was approved separately from the Five Year Consolidated Plan; however, this year they were both adopted under the same plan. Steger reported the Annual Action Plan is required to be approved prior to adopting the budget.

Commissioner Boles gave a report on the February 6th Resilient Community Advisory Commission meeting. Boles reported the topic for the next meeting may be on solid waste collection and larger trash cans. He also reported that Human Rights gave a presentation on the Dream Center and the Fountain of Youth. Nutrient pollution was discussed at the meeting as well.

Steger reported the Housing and Community Development budget hearing will be held on Wednesday, February 26th. The Community Development Block Grant (CDBG) Consolidated Plan public hearing will be held at 6:00 p.m., and the Housing budget hearing will follow.

Steger also reported that the House just passed a bill that will allow landlords to not accept tenants that are receiving public assistance.

Lester stated that Commissioners Hinke, Dalton, and Boles still need to review the latest Fair Housing training DVD. Commissioner Dalton will also need to view Fair Housing 2014 DVD part 1 & 2. Steger reported she can post the video on Sharepoint as soon as she receives consent from the speaker that it is available.

Adjournment

There being no further business, motion by Commissioner Craddieth to adjourn at 6:07 p.m. Seconded by Commissioner Boles. All in favor, motion carried.

Minutes transcribed by:



Lisa Barton
Housing Financial Specialist

Respectfully submitted by:



Chris Lester
Community Development Specialist

