

**MINUTES
COMMUNITY DEVELOPMENT ADVISORY COMMISSION
(UNAPPROVED)**

DATE: Wednesday, April 15, 2020
TIME: 5:30 p.m.
PLACE: Virtual GoToMeeting due to social distancing guidelines related to the COVID-19 Pandemic

Chair, Gerald Hammel, called the meeting to order at 5:35 p.m., following staff assurance of compliance with Iowa Open Meeting Law.

Commissioners Present: Dean Boles, Kelly Fox, Jerry Hammel, Michelle Hinke, Tom Wainwright, Julie Woodyard

Commissioners Absent: Janice Craddieth, Hilary Dalton

Staff Present: Alexis Steger, Kris Neyen, Lisa Barton

Public Present: Tom Barton

Certification of Minutes

Motion by Commissioner Wainwright to approve the March 18, 2020 Commission meeting minutes as submitted. Seconded by Commissioner Hinke. Motion carried 6-0.

Correspondence/Public Input

None

New Business

a) Community Development Block Grant Application Review

Chair Hammel reported no applications were received.

b) Public Hearing for Amended Citizen Participation Plan.

Motion by Commissioner Woodyard to open the public hearing for Amended Citizen Participation Plan. Seconded by Commissioner Hinke. Motion carried 6-0.

Chair Hammel inquired if there were any public comments; no public were present to comment.

Motion by Commissioner Wainwright to close the public hearing for Amended Citizen Participation Plan. Seconded by Commissioner Hinke. Motion carried 6-0.

Motion by Commissioner Hinke to approve the Amended Citizen Participation Plan as submitted. Seconded by Commissioner Wainwright. Motion carried 6-0.

c) Set a Public Hearing for FY2020 Amendment #2 to include Community Development Block Grant (CDBG) COVID relief funding of \$647,301 for Tuesday, April 21, 2020.

Chair Hammel inquired if there was a motion to set a public hearing for FY2020 Amendment #2. Motion by Commissioner Woodyard to set a public hearing for FY2020 Amendment #2 to include Community Development Block Grant COVID relief funding of \$647,301 for Tuesday, April 21, 2020. Seconded by Commissioner Hinke. Motion carried 6-0.

d) Set a public hearing for amended FY2021-2025 Consolidated Plan for Tuesday, April 21, 2020.

Chair Hammel asked if there was a motion to set a public hearing for amended Consolidated Plan. Motion by Commissioner Woodyard to set a public hearing for amended FY2021-2025 Consolidated Plan for Tuesday, April 21, 2020. Seconded by Commissioner Hinke. Motion carried 6-0.

Reports

Rehabilitation Program

Kris Neyen, Rehabilitation Programs Supervisor, reported the following: 2320 Mineral Street and 2756 Jackson Street have been sold; 1550 Jackson Street has a sale pending; and 2601 Jackson Street is nearing completion.

Housing Commission

No reports were given

Resiliency Community Advisory Commission

Commissioner Boles reported they are still working on the Public Works automated waste collection. A second presentation was given on Monday where the Commission maintained their recommendation to Council for FY2021 budget.

Human Rights Commission

Chair Hammel stated they continue to work on goal-setting; no other updates were given.

Information Sharing

Alexis Steger, Housing and Community Development Director, reported that due to COVID-19 pandemic, HUD approved a 5-day public comment period versus the normal 30-day period. The Commission set two public hearings at tonight's meeting for next Tuesday, April 21.

The first public hearing will be for FY2020 Amendment #2 and will focus on COVID-19 relief funding in the amount of \$647,301. These funds are Community Development Block Grant and are available to spend now.

The second public hearing is scheduled to amend the FY2021-2025 Consolidated Plan regarding the COVID-19 relief funding that will carry into FY 2021's annual plan. The City Council will consider approval on April 22 or 23rd. The date has not yet been confirmed.

Adjournment

There being no further business, motion by Commissioner Woodyard to adjourn at 5:55 p.m. Seconded by Commissioner Hinke. All in favor, motion carried.

Minutes transcribed by:



Lisa Barton
Housing Financial Specialist

Respectfully submitted by:

A handwritten signature in blue ink, appearing to read "Christopher J. Lester".

Christopher Lester
Community Development Specialist