

**MINUTES  
COMMUNITY DEVELOPMENT ADVISORY COMMISSION  
(UNAPPROVED)**

**DATE:** Friday, September 4, 2020  
**TIME:** 12:15 p.m.  
**PLACE:** Virtual GoToMeeting due to social distancing guidelines related to the COVID-19 Pandemic

Chairperson Michelle Hinke called the meeting to order at 12:15 p.m., following staff assurance of compliance with Iowa Open Meeting Law.

**Commissioners Present:** Dean Boles, Hilary Dalton, Kelly Fox, Gerald Hammel, Michelle Hinke, Tom Wainwright

**Commissioners Absent:** Janice Craddieth, Julie Woodyard

**Staff Present:** Alexis Steger, Chris Lester, Lisa Barton

**Public Present:** None

**Certification of Minutes**

Motion by Commissioner Hammel to approve the August 19, 2020 Commission meeting minutes as submitted. Seconded by Commissioner Wainwright. Motion carried 6-0.

**New Business**

**a) Set a public hearing for the State CDBG CARES Act Funding**

Chair Hinke inquired if there was a specific date in mind to hold the public hearing. Alexis Steger, Housing and Community Development Director, stated the public hearing could be held at the next Community Development Advisory Commission (CDAC) meeting scheduled for Wednesday, September 16, 2020.

Motion by Commissioner Dalton to set a public hearing for Wednesday, September 16, 2020, at 5:30 p.m., for the State CDBG CARES Act Funding. Seconded by Commissioner Fox. Motion carried 6-0.

**Information Sharing**

Commissioner Boles reported the Sustainable Dubuque Community Grant is now available. Grants will be awarded up to a maximum of \$2,500 per project/applicant.

**Adjournment**

There being no further business, motion by Commissioner Hammel to adjourn at 12:21 p.m. Seconded by Commissioner Wainwright. All in favor. Motion carried.

Minutes transcribed by:



Lisa Barton  
Housing Financial Specialist

Respectfully submitted by:

A handwritten signature in blue ink, appearing to read "Christopher Lester". The signature is fluid and cursive, with the first name "Christopher" written in a more legible script than the last name "Lester", which is more stylized.

Christopher Lester

Community Development Specialist