

**MINUTES
COMMUNITY DEVELOPMENT ADVISORY COMMISSION
(UNAPPROVED)**

DATE: Wednesday, November 18, 2020
TIME: 5:30 p.m.
PLACE: Virtual GoToMeeting due to social distancing guidelines related to the COVID-19 Pandemic

Chairperson Michelle Hinke called the meeting to order at 5:30 p.m., following staff assurance of compliance with Iowa Open Meeting Law.

Commissioners Present: Dean Boles, Janice Craddieth, Hilary Dalton, Gerald Hammel, Michelle Hinke, Tom Wainwright

Commissioners Absent: Kelly Fox, Julie Woodyard

Staff Present: Chris Lester, Lisa Barton, Karla Escobar

Public Present: Gwen Kirchhof, Michaela Freiburger, Leslie Shalabi, Natalie Rolling, Brooke Gomez, Deb Gustafson, Molly Huhn, Caprice Jones, Lori McKinley, Michelle Mihalakis, Vickie Ellis, Marie Zoromski, Kaitlin Schmidt, Coral Jablonsky, Angie Herting, Marie Zoromski, and Mickey Miller.

Certification of Minutes

Motion by Commissioner Dalton to approve the October 21, 2020 Commission meeting minutes as submitted. Seconded by Commissioner Boles. Motion carried 6-0.

New Business

a. Community Development Block Grant Application Review

No applications were received.

b. Review and recommend funding for Purchases of Services applications

Christopher Lester, Community Development Specialist, stated that a memo was included in the commission packets that contained not-for-profit organizations who have submitted applications for the Fiscal Year 2021 Purchases of Service Grant competition. The following organizations applied for funding.

1. Almost Home @ St. Johns - \$15,680
2. Community Foundation of Greater Dubuque - \$8,500
3. Convivium Urban Farmstead - \$25,000
4. Crescent Community Health Center - \$19,500
5. Community Solutions of Eastern Iowa - \$25,000
6. Dubuque YMCA/YWCA - \$25,000
7. Dream Center - \$20,000
8. Fountain of Youth - \$25,000
9. Four Mounds - \$25,000
10. Four Oaks - \$20,496
11. Liberty recovery Center - \$25,000
12. Opening Doors - \$25,000
13. Retired & Senior Volunteer Program - \$6,000
14. St. Mark Youth Enrichment - \$25,000
15. Riverview Center - \$25,000

Lester explained that there is \$100,000 available in funds, allocated from the General Fund and Community Development Block Grant for the competition.

After commissioners discussed several scenarios on which application to fund, motion by Commissioner Boles to take \$100,000 for Purchase of Service Grants and take the total amount asked of \$315,176 to be pro-rated between all 15 applicants. Seconded by Commissioner Hammel. Motion carried 4-2 with Commissioners Dalton and Wainwright voting Nay.

Commissioner Dalton will prepare a draft response of the pro-rated funding for each organization prior to next month's meeting.

c. Set Public Hearing for Fiscal Year 2022 Annual Action Plan

Chair Heinke, asked if there was a motion to set the public hearing. Lester, explained that the public hearing could be scheduled for next month's Community Development Advisory Commission meeting.

Motion by Commissioner Craddieth to set a public hearing for the Fiscal Year 2022 Annual Action Plan for Wednesday, December 16, 2020. Seconded by Commissioner Wainwright.

Reports

Housing Commission

No reports were available

Resilient Community Advisory Commission

Commissioner Boles stated they continue to discuss Climate Action Plan.

Human Rights Commission

Commissioner Hammel stated they continue to review the Impediments for Fair Housing.

Information Sharing

Commissioner Craddieth reported, she is glad to be back and feeling well.

Adjournment

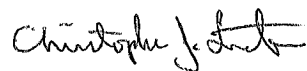
There being no further business, motion by Commissioner Craddieth to adjourn at 6:40 p.m. Seconded by Commissioner Dalton. All in favor. Motion carried.

Minutes transcribed by:



Karla Escobar,
Housing Financial Specialist

Respectfully submitted by:



Christopher Lester,
Community Development Specialist