



Carnegie-Stout Public Library  
360 West 11th Street  
Dubuque, Iowa 52001-4697  
(563) 589-4225 office  
(563) 589-4217  
www.dubuque.lib.ia.us



February 19, 2021

## **OFFICIAL MEETING ANNOUNCEMENT**

### **Public Notice of Meeting:**

Government Body: Carnegie-Stout Public Library  
Board of Trustees  
Time: 4:00 p.m.  
Date: Thursday, February 25, 2021  
Place of Meeting: Go To Meeting\*

\*PLEASE NOTE: Iowa Code 21.8 outlines the guidelines to hold an electronic meeting when there are valid concerns that an in-person meeting is "impossible or impractical." In accordance with CDC and Iowa Department of Public Health guidelines, the public is encouraged to attend a Library Board virtual meeting.

Please join the meeting from your computer, tablet or smartphone:

**<https://global.gotomeeting.com/join/3377005301>**

**You can also dial in using your phone United States (Toll Free): 1-877-309-2073**

**Access Code: 337-005-301**

### ***TENTATIVE AGENDA***

- 1. Adoption of the Agenda of Thursday, February 25, 2021 (Action)**
- 2. Approval of Meeting Minutes of Thursday, January 28, 2021 (Action)**
- 3. Board President's Report:**
  - Communication with Dubuque City Council – January, 2021  
(Receive & File)
- 4. Motion to Receive and File Informational Items (Action):**
  - A. Library Director's Report Summary and Update:
    - 1) Library Financial Report FY 2021
    - 2) Library Use Report

- 3) Projects Update
- 4) Marketing Report
- 5) Staffing Update
- 6) Website Update

## B. Comment Cards

### 5. Action Items (Action):

- A. FY 2021 Library Expenditures – Period Seven (Approve)
- B. Budget Presentation (Approval)
- C. New Library Website (Approval)
- D. Library Policies Review:
  - 1) Volunteer Policy (Approval)
  - 2) Social Media Comments Policy (Approval)
  - 3) Homebound Policy (Approval)
  - 4) Patron Behavior Policy (Approval)
  - 5) Bulletin Board, Leaflet, and Exhibit Policy (Review No Changes)
  - 6) Circulation Policy for Remote Service (Review No Changes)
  - 7) Equipment Loan Policy (Approval)
  - 8) Policy on Children Unaccompanied by an Adult (Review No Changes)

### 6. Communications/Public Comment (Receive and File)

At this time anyone may address the Board on matters which are of concern to them and which are not an agenda item. Reminder: No formal or official action may be taken at this time on your comments because of the notice requirements of the Iowa Open Meeting Law.

This notice is given pursuant to Chapter 21.5, The Code of Iowa and applicable regulations of the City of Dubuque and/or the Carnegie-Stout Public Library. Individuals with limited English proficiency, visual, speech or hearing-impaired persons needing special assistance should contact the Carnegie-Stout Library at (563) 589-4225 (Voice and TDY) 48 hours prior to the meeting. Please call (563) 589-4225 for additional information about Library Board of Trustees meetings.

### 7. Adjournment.



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Susan Henricks, Library Director

cc: Board                      City Manager  
Media                        City Clerk