

MINUTES OF CABLE TV COMMISSION MEETING

March 10, 2021

VIRTUAL MEETING

MEMBERS PRESENT: Pauline Maloney (Vice-Chair), Jennifer Tigges, Ron Tigges, Garrett Heidenreich

MEMBERS ABSENT: Alan Vincent

OTHERS PRESENT: Randy Gehl, City of Dubuque

- JTigges called the meeting to order at 4:41 p.m.

Acceptance of the Agenda

- Upon a motion by RTigges, seconded by Heidenreich, the agenda was accepted by a vote of 3 - 0.

Approval of the Minutes of Jan. 8, 2020

- Upon a motion by RTigges, seconded by JTigges, minutes of the Jan. 8, 2020, meeting were approved 2 – 0.

Oaths of Office

- Commissioners acknowledged that Heidenreich recited and signed the oath of office before the meeting began (witnessed by RTigges, JTigges, and Gehl). Maloney and RTigges recited and signed their oaths of office, witnessed by JTigges, Heidenreich, and Gehl.

Election of Officers

- After discussion, RTigges moved to elect Maloney as Chair. The motion was seconded by Heidenreich and approved 4 – 0. Maloney moved to elect JTigges as Vice-Chair. The motion was seconded by Heidenreich and approved 4 – 0. The new officers will assume their duties at the next meeting.

Public Input

- There was no public input.

Media Services Update

- Gehl provided an update on the City's Media Services noting that the two Media Services positions will become part of the City's Public Information Office and will no longer function as a separate, two-person division as part of an effort to increase efficiencies and create cost savings. He said the City will soon begin the search process to fill the vacancy created by former Cable TV Coordinator Craig Nowack's retirement last April. Gehl acknowledged Video Producer Erich Moeller for his work covering Media Services' core responsibilities over the last 11 months. Gehl said he is anxious to fill the position so additional videos/programming can be created.

- Gehl reported that 102 COVID-19 update videos have been produced and broadcast since the pandemic began and that a record-high number of City Council events/meetings will be broadcast in the current fiscal year.
- There was some discussion of the changes made to the Cable TV Commission Ordinance by City Council resolution in March 2020 with commissioners reviewing the changes regarding commission size and meeting frequency.

PEG Fund Update

- Gehl reported that no PEG Fund requests have been received since the commission's last meeting and the fund's balance now exceeds \$1 million. He reminded the commission that, as of June of 2020, Mediacom is no longer contributing to this fund. Discussion followed with commissioners noting the large fund balance and asking if funds could be reallocated for other benefits to taxpayers if not needed for PEG programming support in the future. Commissioners asked Gehl to consult the City Attorney's Office for information on restrictions on these funds. Gehl will do so and report back at a future commission meeting.

Adjournment

- Upon a motion by RTigges, seconded by Maloney, the meeting adjourned at 5:10 p.m.