

City of Dubuque
COMMISSION MEETING MINUTES

GOVERNMENTAL BODY: Resilient Community Advisory Commission

DATE: August 6, 2020

TIME: 5:00 pm

LOCATION: Virtually – Go to Meeting platform

MEMBERS PRESENT: Dean Boles, Sara Booth, Candace Eudaley-Loebach, Adam Hoffman, Lalith Jayawickrama, Robin Kennicker, and Jake Kohlhaas

MEMBERS ABSENT: Craig Reber

STAFF PRESENT: Gina Bell, Sustainable Community Coordinator

GUESTS PRESENT: n/a

Vice Chair Kennicker called the meeting to order at 5:04 pm. Bell confirmed the meeting was in compliance with the Iowa Open Meeting Law.

TEST AGENDA

OATH OF OFFICE

Commissioner Eudaley-Loebach swore in Commissioners Boles and Jayawickrama.

Staff to arrange time to sign documents and return to City Clerk. Witnesses needed.

PUBLIC COMMENT: n/a

MINUTES APPROVAL: Commissioner Kennicker motions to approve the June 4, 2020 minutes. Seconded by Commissioner Boles. Motion carries.

NEW CHAIR ELECTION: Chair Specht resigned from her position to focus on other things and the commission needs to appoint a new chair. Commissioners discussed options and Commissioner Hoffman nominates Commissioner Eudaley-Loebach. Commissioner Booth seconds the motion. Motions carries unanimously.

USDN GRANT: Staff shared the Sustainability Office was awarded a USDN Rapid Response Grant to address neighborhood resiliency in the time of COVID-19. Staff will work with MFC teens to carry out the program and requested that “trusted adults” from the RCAC volunteer to help with the project once it is more formalized. Commissioners Kennicker and Boles offered to help, schedule dependent.

CLIMATE ACTION PLAN ADOPTED AND IMPLEMENTATION: Staff gave update that the CAP was adopted by Council and next steps will be implementing the actions in the plan. Staff also explained the process of the work session and adoption and future goal setting. Staff shared that Complete Streets will be a major push this year and while related policy does exist, the CAP calls for more robust action. Staff shared that in the past, the RCAC has offered letters of support to Council for their consideration during goal setting. Commissioner Boles mentioned about Complete Streets - CDBG \$1.5M comes to city to impact L/M neighborhoods, perhaps this is a future funding source. Commissioner Kennicker motioned to send letter. Commissioner Booth seconds. Motions passes unanimously.

SUSTAINABLE DUBUQUE GRANTS: Next round is September 15, 2020, pending budget. Commission will continue to address the following ongoing issues:

- Improve rubric and scoring: Commissioner Kohlhaas and Eudaley-Loebach will help work on this task.
- Address issue of unused grant money: Make sure grantees know it is a “use it or lose it” basis and encourage people to apply for only what they are sure they can use and use what they were granted.

- Other improvements: how to fill out the budget (and improve the budget form), include question if grantee has been awarded a Sustainable Dubuque grant before and were they successful in using the funds requested. (Staff can track and provide this information during review.)

COMMISSION GOALS FY21: Final version was submitted.

COMMISSIONER REPORTS: Commissioner Kennicker (Parks & Rec): Commissioner Kennicker, who serves as a cross-representative position on RCAC is up for reelection and Council will vote next week. The Point N'hood Association is working on RR crossings and safety improvements and National Night Out has been postponed.

Commissioner Boles: CDAC - budget cleanup for submission, nothing else.

Commissioner Eudaley-Loebach- Bike to Work Week now in September. Tri-State Trail Vision and some local businesses are supporting “create a commute” to get folks moving, even if they are just at home. Do you have crosswalks? Do you have complete streets? She will share some things to do that week.

NEXT MEETING: The next commission meeting will occur on Thursday, September 3, 2020 at 5:00 pm. The location of the meeting will be at the Jule Operations and Training Center, 949 Kerper Boulevard OR held virtually depending on CDC and State of Iowa guidance.

ADJOURNMENT: The Commission adjourned at 5:45 pm.

Minutes approved by: Candace Eudaley-Loebach
Candace Eudaley- Loebach, Commission Chair

Prepared by: Gina Bell
Gina Bell, Sustainable Community Coordinator