

City of Dubuque
COMMISSION MEETING MINUTES

GOVERNMENTAL BODY: Resilient Community Advisory Commission

DATE: September 3, 2020

TIME: 5:00 pm

LOCATION: Virtually – Go to Meeting platform

MEMBERS PRESENT: Dean Boles, Sara Booth, Candace Eudaley-Loebach, Lalith Jayawickrama, Robin Kennicker, and Jake Kohlhaas

MEMBERS ABSENT: Adam Hoffman, Craig Reber

STAFF PRESENT: Gina Bell, Sustainable Community Coordinator

GUESTS PRESENT: Bev Wagner

Chair Eudaley-Loebach called the meeting to order at 5:03 pm. Bell confirmed the meeting was in compliance with the Iowa Open Meeting Law.

TEST AGENDA

OATH OF OFFICE

Commissioner Eudaley-Loebach swore in Commissioner Kennicker.

Staff to arrange time to sign documents and return to City Clerk. Witness needed.

PUBLIC COMMENT: Bev Wagner shared that she joined to listen about CAP implementation.

MINUTES APPROVAL: Commissioner Boles motions to approve the August 6, 2020 minutes. Seconded by Commissioner Booth. Motion carries.

NEW MEETING FORMAT/CHANGES: Chair Eudaley-Loebach presented her ideas for potential format changes of RCAC meetings – shorten meetings and commissioners dedicate an hour outside of meetings doing other work or preparation for meeting.

Discussion ensued. Meetings should be flexible and be able to go longer if we need to discuss longer.

Commissioners need to be better in touch in the community and so first order would be to determine how to best connect and represent the community. Overall the commissioners like the idea.

An additional idea was presented – keep the current timeslot but the regular meeting would go 5-6 and commissioners would use 6 pm – 7 pm to meet in sub-committees.

SUSTAINABLE DUBUQUE GRANTS: Next round is September 15, 2020, with no budget cuts for this round. Chair Eudaley-Loebach suggested for future grantees, the Commission checks in with grantees to determine if there is a way the RCAC can support them and follow up with them? Match commissioners which projects they are interested in and use it as another way for the RCAC to get to know the community better. Commissioners liked the idea but also asked if grantees can check in with the Commission each October and April? Commission discussed how to balance the report burden for small funding amounts? All changes to reporting/application, etc. to start in the Spring 2021 cycle.

Staff will send out current grantee list to see if anyone is excited about finding a buddy!

The upcoming grant round determined a Scoring Sub-Committee:

1. Commissioner Dean Boles

2. Sustainability Staff (Gina Bell)
3. Commissioner Adam Hoffman (assigned)

CLIMATE ACTION PLAN ADOPTED AND IMPLEMENTATION: Staff gave update that the CAP implementation plan is currently in the works. Staff requested that Commissioners review implementation spreadsheet ([online](#)) and fill out any potential partners. The example given was Jake and Candace add to the Bike Friendly Schools action and help identify potential champions at the local universities. This is identifying potential partners, not committing them to do the work.

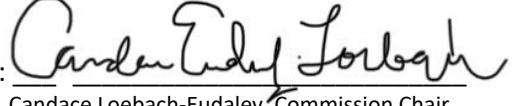
COMMISSIONER REPORTS: Commissioner Boles: The Community Development Advisory Commission meeting: approved grants for 5 organizations to receive ~\$11.5K each. The organizations are: Catholic Charities; Convivium, Four Mounds – HEART program, Opening Doors, and Steeple Square Childcare Center. Funding comes from the CARES Act which includes ~\$600K to distribute in the City of Dubuque with \$100K to go to COVID-related relief for non-profits.

Commissioner Kohlhaas is taking the community garden at Valentine Park idea to the Parks Commission on Tuesday 9/8/20 at 4:30 pm.

HOMEWORK: Review Implementation spreadsheet and add potential champions. Review Council Goals and Priorities for 2021 and note where you're interested and what fits with RCAC goals. Review current grantee list and see if you'd like to be a "buddy" to a grantee and learn more about their project and how RCAC can support their work.

NEXT MEETING: The next commission meeting will occur on Thursday, October 1, 2020 at 5:00 pm. The location of the meeting will be at the Jule Operations and Training Center, 949 Kerper Boulevard OR held virtually depending on CDC and State of Iowa guidance.

ADJOURNMENT: The Commission adjourned at 6:04 pm.

Minutes approved by: 
Candace Loebach-Eudaley, Commission Chair

Prepared by: 
Gina Bell, Sustainable Community Coordinator