

Minutes

The Dubuque Transit Advisory Board Meeting

Thursday, September 11th, 2025

4:15 pm-5:15 pm

Intermodal Conference Room

950 Elm Street, Dubuque, IA 52001

Transit Advisory Board Members:

Greg Orwoll, Chair

Alex Kruse

Dora Serna, Vice Chair

Katie Bailey

Talma Brown

Others Present

Ryan Knuckey

Director of Transportation Services

Jodi Johnson

Transit Operations Supervisor

Russell Stecklein

Parking Operations Supervisor

Joseph Lueck

Transportation Services Analyst

1. Call to Order

The Dubuque Transit Advisory Board (TAB) meeting was called to order at 4:30 pm.

2. Review/Approve the Agenda for Thursday, September 11, 2025, Dubuque Transit Advisory Board Meeting

Motion by Brown, seconded by Kruse to approve the agenda. The motion passed unanimously.

3. Review/Approve the Minutes from the Thursday, April 10, 2025, Dubuque Transit Advisory Board Meeting

Motion by Serna, seconded by Kruse to approve the minutes from the March Dubuque TAB meeting. The motion passed unanimously.

4. Swear in New Board Member, Alex Kruse

Stecklein notarized Kruse's oath of office. Kruse reported he completed the Iowa Public Information Board's (IPIB's) online training.

5. Swear in New Board Member, Katie Bailey

Stecklein notarized Bailey's oath of office.

6. Review and Discuss Areas of Persistent Poverty (AoPP) Request for Proposal (RFP)

Knuckey informed the TAB that upon final approval by the City Manager, he plans on presenting the Areas of Persistent Poverty (AoPP) Request for Proposal (RFP) at the next available City Council Meeting.

7. Review and Discuss Service Goals and Priorities

Knuckey briefed the board about The Jule's service goals and priorities and how they have reached their limit and need to be reviewed and renewed. Bailey inquired if the TAB could review the goals and priorities to find out how The Jule has done meeting or completing them. After review, it was decided the TAB would use the time between this meeting and the next to think about current and future goals and priorities. New goals and priorities will be discussed and set at the next TAB meeting.

8. General Public Comments & Service Requests

Lueck reported there were no online comments or service requests submitted since the last meeting. There was one customer that stopped by the window to submit a complaint about a Driver pausing long enough for passengers to be seated at stops. Johnson will look into the matter.

Knuckey explained how The Jule handles reports and concerns and that being able to review the onboard camera footage really helps see the events without competing perspectives. Kruse asked if the fixed route buses have telemetrics. Lueck answered they do, and the data is used for ridership reporting and it allows passengers to track fixed route buses in real-time using the MyRide app.

Bailey wanted to know if The Jule buses supplement School Buses. Johnson responded while the fixed route may go near a school, they do not pick kids up at schools.

9. Ridership Report

Lueck reported total ridership for FY25 ended slightly higher than FY24, but did not finish as strong as FY24 did. Johnson noted this is due to the Dubuque Schools ending on time with no snow days to extend the year. Bailey expressed interest in how The Jule handles Paratransit (MiniBus) no shows. Johnson answered The Jule is not allowed to deny riders with a history of not showing up for their scheduled ride.

10. Board Comments

Bailey inquired if a tour of The Jule's facilities for her staff would be possible. Knuckey responded we would be happy to arrange a tour.

Serna expressed gratitude to The Jule Staff for their assistance.

11. Adjournment

Motion by Kruse to adjourn, seconded by Bailey. The motion was passed unanimously. The meeting adjourned at 5:30 pm.

Respectfully submitted,

These minutes passed, approved, and adopted on this 13th day of November 2025.

Greg Orwoll, Chair
Dubuque Transit Advisory Board