

**MINUTES OF COMMUNITY DEVELOPMENT ADVISORY
COMMISSION MEETING**

DATE: December 2, 2009
TIME: 5:30 p.m.
PLACE: Housing Conference Room, Suite 312
350 W. 6TH Street, Dubuque, Iowa 52001

Chairperson Stubben called the meeting to order at 5:30 p.m. following staff assurance of compliance with Iowa Open Meeting Law.

Commissioners Present: Hilary Stubben Dave Shaw Theresa Caldwell
Ann Michalski Tom Wainwright Janice Craddieth
Mike Gukeisen

Commissioner Absent: Paula Maloy, SVM

Staff Present: Aggie Tauke Kris Neyen David Harris
Jerelyn O'Connor Joleen Patterson

Certification of Minutes – November 18, 2009

Commissioner Caldwell moved to approve the minutes. Commissioner Gukeisen seconded. Roll call. All present in favor. Motion passed.

Correspondence / Public Input

None.

Old Business

None.

New Business

New Member, Char Eddy, Housing Commission Representative

The Commission welcomed Commissioner Eddy .

Commissioner Michalski arrived at 5:35 p.m.

FY11 CDBG Annual Action Plan

Aggie Tauke reviewed the proposed CDBG annual requests and noted a contingency of \$89,934. She stated that under the proposed plan, both administration and public caps are met. Commissioner Michalski asked if funds were needed in the Housing Trust Fund and David Harris stated that the City now receives State Trust Funds. The Commission also discussed additional funding for rental rehabilitation or neighborhood support grants. Commissioner Gukeisen moved to set a public hearing on December

16, 2009, at 5:30 p.m. at the Housing Conference Room. Commissioner Craddieth seconded. Roll call. All present in favor. Motion passed.

Consolidated Planning

Aggie reviewed with the Commission the priority needs for the FY11-15 Consolidated Plan. Commissioner Gukeisen requested a comparison of existing and proposed priority needs. The Commission concurred that 17D (Other Commercial/Industrial Improvements) be a low priority and needs for persons with mental illness be a high priority. Aggie stated that the housing analysis prepared by Alta Vista Research will be incorporated into the Consolidated Plan. A draft of a Consolidated Plan is being prepared and will be presented to the Commission at future meeting. The Consolidate Plan is due to HUD by May 15.

Information Sharing

A 2010 meeting schedule was distributed with meetings now scheduled for the 3rd Wednesday of the month. Commissioner Eddy stated that she would not be at the January 20, 2010 Commission meeting.

Adjournment

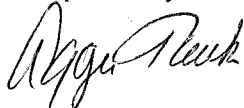
There being no further business to come before the Commission, Commissioner Eddy moved to adjourn. Commissioner Craddiethl seconded. Motion passed by voice vote. Meeting was adjourned at 6:10 p.m.

Minutes taken by:



Kris Neyer
Rehabilitation Specialist

Respectfully submitted by:



Aggie Tauke
Community Development Specialist