The Dubuque City Council met in special session at 5:30 p.m. on January 17, 2023, in the second-floor Council Chambers of the Historic Federal Building, 350 W. 6th Street.

Present: Mayor Pro Tem Roussell; Mayor Cavanagh (attended virtually); Council Members Farber, Jones, Resnick, Sprank, Wethal (attended virtually); City Manager Van Milligen, City Attorney Brumwell (attended virtually).

Mayor Pro Tem Roussell read the call and stated this is a special session of the City Council called for the purpose of conducting a work session on Federal and State Grant Updates.

WORK SESSION
FEDERAL AND STATE GRANT UPDATES

Director of Strategic Partnerships Teri Goodmann; Technical Grant Analyst/Assistant Justin Thiltgen; ICMA Local Government Management Fellow Abhishek Rai; and Andrew Seth, President and Grant Writing Services Consultant of Sustainable Strategies DC, presented on the status of the City of Dubuque’s efforts to secure grants. Responding to questions from the City Council, Mr. Seth stated that any projects receiving state funding could be considered for matching funds by the City and that Department of Transportation (DOT) funding could be utilized for implementation of the Central Avenue Streetscape Master Plan. Due to limited time remaining in the work session, Mayor Pro Tem Roussell requested the City Council email any additional questions to the presenters.

There being no further business, Mayor Pro Tem Roussell declared the meeting adjourned at 6:29 p.m.

/s/Adrienne N. Breitfelder, CMC
City Clerk
The Dubuque City Council met in regular session at 6:30 p.m. on January 17, 2023, in the second-floor Council Chambers of the Historic Federal Building, 350 W. 6th Street.

Present: Mayor Pro Tem Roussell; Mayor Cavanagh (attended virtually); Council Members Farber, Jones, Resnick, Sprank, Wethal (attended virtually); City Manager Van Milligen, City Attorney Brumwell (attended virtually).

Mayor Pro Tem Roussell read the call and stated this is a regular session of the City Council called for the purpose of conducting such business that may properly come before the City Council.

PLEDGE OF ALLEGIANCE

PROCLAMATION(S)

1. Dubuque Eagles "Eyes on the Future" Month (January 2023) was accepted by Michael Duehr on behalf of the Dubuque Fraternal Order of Eagles.

CONSENT ITEMS

Motion by Resnick to receive and file the documents, adopt the resolutions, and dispose of as indicated. Seconded by Farber. Motion carried 7-0.

1. Minutes and Reports Submitted: Building Code Advisory and Appeals Board of 12/1/22; City Council Proceedings of 1/3/23; Historic Preservation Commission of 12/15/22; Library Board of Trustees Update of 12/15/22; Resilient Community Advisory Commission of 1/5/23; Zoning Advisory Commission of 1/4/23; Proof of publication for City Council Proceedings of 12/19/22. Upon motion the documents were received and filed.

2. Notice of Claims and Suits: Mark Laird for vehicle damage; Ashley Moore for vehicle damage; Denise Trieweiler for property damage. Upon motion the documents were received, filed, and referred to the City Attorney.

3. Disposition of Claims: City Attorney advised that the following claims have been referred to Public Entity Risk Services of Iowa, the agent for the Iowa Communities Assurance Pool: Ashley Moore for vehicle damage; Denise Trieweiler for property damage. Upon motion the documents were received, filed, and concurred.

4. Approval of City Expenditures: Upon motion the documents were received and filed, and Resolution No. 12-23 Authorizing the Director of Finance and Budget/City Treasurer to make certain payments of bills that must be paid and approved for payment in accordance with City procedures was adopted.

5. Bee Branch Watershed Flood Mitigation Project Newsletter - January 2023 Issue: Upon motion the documents were received and filed.
6. 2022 Justice Assistance Grant (JAG) Approval and Acceptance of grant award: Upon motion the documents were received, filed, and approved.

7. Notice of Award and Request to Execute Grant Agreement for Volunteer DBQ 2023: Upon motion the documents were received, filed, and approved.

8. Acceptance of Certain Subdivision Improvements in Rustic Point Estates #2: Upon motion the documents were received and filed, and Resolution No. 13-23 Accepting Public Improvements in Rustic Point Estates #2, in the City of Dubuque, Iowa was adopted.

9. Stoneman Road Reconstruction Project Acceptance: Upon motion the documents were received and filed, and Resolution No. 14-23 Accepting the Stoneman Road Reconstruction Project and authorizing the payment of the contract amount to the contractor and Resolution No. 15-23 Adopting the Final Assessment Schedule for the Stoneman Road Reconstruction Project was adopted.

10. Asbury Road and John F. Kennedy Road Emergency Traffic Signal Repair: Upon motion the documents were received and filed, and Resolution No. 16-23 Accepting the Asbury Rd & JFK Rd Emergency Traffic Signal Repair Project and authorizing the payment to the contractor was adopted.

11. Industrial Pretreatment Coordinator Position: City Manager recommended City Council approval to create the Industrial Pretreatment Coordinator position, which will be funded by increasing the Industrial Pretreatment Customer fees and charges, as determined through the budget process. Upon motion the documents were received, filed, and approved.

12. Two (2) Parking Enforcement Officer Full-Time Position Recommendations: City Manager recommended the addition of two full-time Parking Enforcement Officers and reduce the number of part-time officers from six budgeted to three. Upon motion the documents were received, filed, and approved.

13. Contracted Services Agreement – Crescent Community Health Center: Upon motion the documents were received, filed, and approved.

14. Signed Contract(s): Strand Associates, Inc. for the Poly- and Perfluoralkyl Substances (PFAS) Treatment Evaluation. Upon motion the documents were received and filed.

15. Improvement Contracts / Performance, Payment and Maintenance Bonds: 8th Street Paver Reconstruction; Green Alley Retaining Wall - 2406, 2408 & 2410 Queen Street between Queen Street and Windsor Avenue. Upon motion the documents were received, filed, and approved.

16. Approval of Retail Alcohol Licenses: Upon motion the documents were received and filed, and Resolution No. 17-23 Approving applications for retail alcohol licenses, as required by City of Dubuque Code of Ordinances Title 4 Business and License Regulations, Chapter 2 Liquor Control, Article B Liquor, Beer and Wine Licenses and Permits was adopted.

17. Transfer of certain leases for City conduit from Comelec Internet Services to ImOn Communications: Upon motion the documents were received, filed, and approved.
ITEMS SET FOR PUBLIC HEARING

Motion by Resnick to receive and file the documents, adopt the resolutions, and set the public hearings as indicated. Seconded by Sprank. Motion carried 7-0.

1. Resolution Setting a Public Hearing on a Proposed Development Agreement by and between the City of Dubuque, Iowa, and Switch Development, LLC for the Issuance of Urban Renewal Tax Increment Revenue Grant Obligations Pursuant to the Development Agreement: Upon motion the documents were received and filed and Resolution No. 18-23 Fixing the date for a public hearing of the City Council of the City of Dubuque, Iowa on the Proposed Development Agreement by and between the City of Dubuque and Switch Development, LLC., including the proposed issuance of Urban Renewal Tax Increment Revenue Grant Obligations to Switch Development, LLC, and providing for the publication of notice thereof was adopted setting a public hearing for a meeting to commence at 6:30 p.m. on February 6, 2023 in the Historic Federal Building.

PUBLIC HEARINGS

1. Amend Unified Development Code Section 16-11-8 Subdivision Design Standards and Section 16-13-3 Site Development Requirements: Motion by Jones to receive and file the documents and that the requirement that a proposed ordinance be considered and voted on for passage at two Council meetings prior to the meeting at which it is to be passed be suspended. Seconded by Sprank. Planning Services Manager Wally Wernimont provided a staff report. Motion carried 7-0.

Motion by Jones for final consideration and passage of Ordinance No. 2-23 Amending City of Dubuque Code of Ordinances Title 16 Unified Development Code, Chapter 11 Land Subdivision, Section 16-11-8 by adding a new Subsection B Extension of Public Improvements; and amending Chapter 13 Site Design Standards, Section 16-13-3 by adding a new Section 16-13-3-1 Extension of Public Improvements and renumbering Sections 16-13-3-2 through 16-13-3-7. Seconded by Sprank. Motion carried 7-0.

2. Amend Dubuque Technology Park Planned Unit Development: Motion by Jones to receive and file the documents and that the requirement that a proposed ordinance be considered and voted on for passage at two Council meetings prior to the meeting at which it is to be passed be suspended. Seconded by Farber. Planning Services Manager Wally Wernimont provided a staff report. Responding to a question from the City Council, City Manager Van Milligen stated that ImOn Communications intends to create redundancy to respond to potential fiber cuts. Applicant Joe Myers, 683 6th Ave., Convoy, IA, stated that ImOn Communications intends to have north and south hubs in Dubuque. Motion carried 7-0.

Motion by Jones for final consideration and passage of Ordinance No. 3-23 Amending Title 16 Unified Development Code of the City of Dubuque Code of Ordinances by rescinding Ordinance 13-08 and adopting the Amended Dubuque Technology Park Planned Unit Development Ordinance with Planned Industrial Designation and Conceptual Plan. Seconded by Farber. Motion carried 7-0.

ACTION ITEMS

1. Amending the Declaration of Covenants, Conditions, Restrictions, Reservations, Easements, Liens, and Charges for the Dubuque Industrial Center: Motion by Resnick to receive and file the documents and adopt Resolution No. 19-23 Approving an Amendment to
Declaration of Covenants, Conditions, Restrictions, Reservations, Easements, Liens and Charges for property in Dubuque Industrial Center West Dubuque Industrial Center West 2nd Addition Dubuque Industrial Center West 5th Addition and Dubuque Industrial Center North First Addition and Resolution No. 20-23 Approving an Amendment to Declaration of Covenants, Conditions, Restrictions, Reservations, Easements, Liens and Charges for property in Dubuque Industrial Center South First Addition. Seconded by Farber. Motion carried 7-0.

2. Greater Dubuque Development Corporation's "YOU Can Be Great Here" Campaign Videos: Motion by Jones to receive and file the documents and view the videos. Seconded by Sprank. Media Services displayed three videos that are part of Greater Dubuque Development Corporation's "YOU Can Be Great Here" Campaign to promote the Greater Dubuque region. The videos can be viewed at the following link: https://www.youtube.com/@greaterdubuquedevelopment5306. Motion carried 7-0.

COUNCIL MEMBER REPORTS

Mayor Pro Tem Roussell offered her condolences to Council Member Wethal on the loss of her grandmother.

Council Member Jones reported on Special Olympics recently occurring in Dubuque.

Mayor Cavanagh also reported on Special Olympics and the Martin Luther King Jr. (MLK) community breakfast occurring over the MLK holiday.

Council Member Wethal reported on the Black Thread art exhibit opening at the Dubuque Museum of Art.

Council Member Resnick thanked the Grand River Center for their support in hosting the MLK community breakfast and expressed enthusiasm for the year ahead.

There being no further business, Mayor Pro Tem Roussell declared the meeting adjourned at 7:03 p.m.

/s/Adrienne N. Breitfelder, CMC
City Clerk