

Minutes
The Dubuque Transit Advisory Board Meeting
Thursday, September 14th, 2023
4:30 pm-5:30 pm
Intermodal Conference Room
950 Elm Street, Dubuque, IA 52001

Transit Advisory Board Members:

- | | |
|---|---|
| <input type="checkbox"/> Robert Daughters, Chair | <input checked="" type="checkbox"/> Matt Esser |
| <input checked="" type="checkbox"/> Garrett Heidenreich | <input checked="" type="checkbox"/> Greg Orwoll |

Others Present

- | | |
|--|---|
| <input checked="" type="checkbox"/> Ryan Knuckey
<i>Director of Transportation Services</i> | <input checked="" type="checkbox"/> Jodi Johnson
<i>Operations Supervisor</i> |
| <input type="checkbox"/> Russell Stecklein
<i>Operations Supervisor</i> | <input checked="" type="checkbox"/> Joseph Lueck
<i>Transportation Analyst</i> |

1. Call to Order

The Dubuque Transit Advisory Board (TAB) meeting was called to order at 4:34 pm.

2. Review/approve the agenda for the Thursday, September 14, 2023, Dubuque Transit Advisory Board meeting

An agenda item to discuss adding an Americans with Disabilities Act (ADA) Reasonable Modification Policy Statement and Complaint Procedures to the Jule’s website by Jodi Johnson was added. Motion by Orwoll, second by Heidenreich to approve agenda as amended. The motion passed unanimously.

3. Review/approve the minutes from the Thursday, December 8, 2022, Dubuque Transit Advisory Board meeting

Motion by Heidenreich, second by Esser to approve the minutes from the December Dubuque TAB meeting. The motion passed unanimously.

4. Adding an ADA Reasonable Modification Policy Statement and Complaint Procedures to the Jule’s website by Jodi Johnson

Johnson presented the policy statement and complaint form to the TAB. The policy statement outlines the Jule’s commitment to ensuring no person is excluded from participation or denied the benefits of its services on the basis of disability. The statement also explains complaints may be filed within 180 days of the alleged

discrimination and who to file with. Motion by Orwoll, Heidenreich seconded. The motion passed unanimously.

5. Director update on grant status and additional service to the Orange Line

Johnson announced the addition of five stops to the Orange Line. The additional stops will extend service to the Mt. Carmel Bluffs, add a stop by Murphy Park, and add three additional stops along S. Grandview as the Orange Line makes its way to N. Grandview instead of traveling along Locust and Dodge. The Orange Line will follow the new route starting in October 2023.

Knuckey reported the Transit Department is finishing a few projects and will conduct a survey in the Spring of calendar year 2024 (CY24).

Knuckey reported we are very close to electric buses. Once an electric bus has been purchased, Transit Department will add 2—3 Low-Floor MiniBuses. Still reviewing which company to purchase from. Could be here as soon as Spring of CY25.

Knuckey reported 3—5 of the Ford MiniBuses will be retrofitted with a new harness system. The goal is to order any new MiniBus with this feature as a factory option.

6. Ridership Report

Johnson reported ridership for fiscal year 2023 (FY23) is up from FY22 and FY21.

Johnson reported ridership for Commuter Routes is doing well. No specific goals have been set yet. Will continue to collect data and review in six months.

Knuckey reported college students are now fare free due to Federal Transit Administration (FTA) funding and when compared to ridership. Going fare free with college students could increase ridership and as a result increase funding from the FTA. Iowa City went fare free a year ago. Ridership is up for Iowa City and Dubuque Transit Department has been in communication with Iowa City to observe progress. So far it has been going well for them.

7. Board Comments

Orwoll requested the Transit Department notify TAB of press release of current activities before notifying the general public.

8. Adjournment

Motion by Orwoll to adjourn, second by Esser. The meeting adjourned at 5:34pm.

Respectfully submitted,

These minutes passed, approved, and adopted on this 14th day of September 2023.

Robert Daughters, Chair
Dubuque Transit Advisory Board