

**MINUTES OF THE ENVIRONMENTAL STEWARDSHIP ADVISORY COMMISSION**  
**JULY 1, 2008**  
**5:00 P.M.**  
**CITY HALL ANNEX, 1300 MAIN, CONFERENCE ROOM # 1**

Mike Buelow called the meeting to order at 5:00 p.m.

**MEMBERS PRESENT:** Sr. Mary Clare O'Toole, Mike Buelow, Joe Suarez, Wayne Klostermann, Chad Oberdoerster

**MEMBERS ABSENT:** Gayle Gross. One seat remains vacant

**STAFF PRESENT:** Don Vogt, Jon Brown

Michael Buelow completed the Certification of Compliance with the Iowa Open Meetings Law.

**APPROVAL OF MINUTES:**

Wayne Klostermann moved to accept the Minutes of the June 3, 2008 meeting. Joe Suarez seconded the motion. Motion passed 5 - 0.

**TEST AGENDA:**

Wayne Klostermann moved to accept the agenda. Sister Mary Clare O'Toole seconded the motion. Motion passed 5 - 0.

**ITEMS FROM COMMISSION:**

**OLD BUSINESS:**

1. Committee Reports.

- ***Developers Roundtable*** (Mike Buelow) - No report/haven't met.

- ***Stormwater/Erosion Control Committee*** (Sr. Mary Clare O'Toole) - no report/haven't met.

- ***Comprehensive Plan Update*** (Joe Suarez) – no report/haven't met.

- ***Unified Development Code Citizen Advisory Committee*** (Wayne Klostermann) – Committee reviewed Bluffland Committee recommendations. The Committee made some recommendations for minor changes, i.e., erosion control (15 days to stabilize the soil), and Wayne briefly explained the changes that would be recommended for consideration to the City Council.

**NEW BUSINESS.**

1. Election of Chair and Vice-Chair to one-year terms.

Chair:

Sister Mary Clare O'Toole was nominated, however, she refused the nomination. Sister Mary Clare O'Toole then nominated Wayne Klostermann and Joe Suarez seconded. There were no other nominations and the motion passed 4 – 1, with Wayne Klostermann voting no.

Vice-Chair:

Joe Suarez was nominated and Mike Buelow seconded. Motion passed 5 – 0.

**ITEMS FROM STAFF:****1. Water Pollution Control Plant Planning Process – Jon Brown**

Jon Brown told the Commission that the planning process is completed up to the public hearing, which is scheduled for July 7, 2008 (City Council meeting), and is a requirement. He stated that at the public hearing, the consultant will give a short presentation. Comments will then be taken at the meeting (and for one week following the hearing). After the comment period is complete, the plan will be submitted to the IDNR.

He told the Commission that IDNR has been conducting assessments. He didn't foresee any problems.

He briefed the Commission on the background of the process, methods studied, and the pros and cons of these methods. He stated that the City Council has approved the UV method for disinfection. He stated that during the process, the entire facility was studied and it is in need of refurbishing.

Jon answered questions from the Commission regarding the possibility of some flaring of methane, use of the bio-solids, producing electricity to be used for operation of equipment, possibly half of electricity requirement could be produced. The discussion went into some technical details regarding the whole process.

Jon stated that after the City Council public hearing on July 7<sup>th</sup>, a RFP will go out for design engineers. Hopefully, construction will start after the 1<sup>st</sup> of the year in 2010 with completion by December 2012.

Chad Oberdoerster asked if the UV lamps would be recycled? Jon stated that he wasn't sure about that yet. Chad stated that he thought that should be encouraged because the City is moving towards "sustainability". Chad also asked about the plan to distribute the Class A bio-solids. Jon went over the State requirements and stated they would be distributed for land application agricultural business.

A discussion followed about various aspects of the study, plan, effluent discharge from large rainfall, etc.

**ITEMS FROM THE PUBLIC:**

No one present to address the Commission.

**CLARIFICATION OF TASKS:**

Reports from Commissioners on boards/commission meetings (can be e-mailed to Chris for inclusion in the packets.)

**FUTURE AGENDA ITEMS:**

Board/Commission reports.

**NEXT MEETING DATE:**

August 5, 2008

**ADJOURNMENT:**

Wayne Klostermann moved to adjourn the meeting. Joe Suarez seconded the motion. Motion passed 5 - 0 and the meeting adjourned at 5:51 p.m.

DV/cj