

**MINUTES OF COMMUNITY DEVELOPMENT ADVISORY
COMMISSION MEETING**

DATE: August 18, 2010
TIME: 5:30 p.m.
PLACE: Housing & Community Development Department
Historic Federal Building
350 W. 6th Street, Dubuque, Iowa 52001

Chairperson Stubben called the meeting to order at approximately 5:30 p.m., following staff assurance of compliance with Iowa Open Meeting Law.

Commissioners Present: Theresa Caldwell Janice Craddieth Peter Koshakji
 Paula Maloy, SVM Ann Michalski David Shaw
 Hilary Stubben Tom Wainwright

Commissioners Absent: None

Staff Present: Aggie Tauke David Harris Lisa Barton
 Jerelyn O'Connor

Public Present: None

Certification of Minutes –21 July 2010

Commissioner Craddieth stated that the meeting date of the minutes was incorrect. She also stated that Commissioner Koshakji was absent. Commissioner Wainwright moved to approve the minutes of July 21, 2010 as amended. Commissioner Caldwell seconded. Roll call. Commissioner Koshakji abstained. All others present in favor. Motion passed.

Correspondence / Public Input

None

Old Business

David Harris stated the Housing Commission liaison position to the CD Commission is still vacant.

New Business

FY 2010 Consolidated Annual Performance and Evaluation Report (CAPER)

Aggie Tauke reviewed the Annual performance reports for the Community Development Block Grant (CDBG), Community Development Block Grant Recovery (CDBG-R) and Homelessness Prevention and Rapid Re-Housing Program (HPRP) along with a two-page summary of accomplishments and expenses for FY 2010. Aggie stated a narrative will be available for the next meeting.

Aggie stated that the City is required to submit the CAPER report to HUD by October 1 and requested the Commission set a public hearing for Tuesday, September 7th at 5:30 p.m., for Commission review and approval.

Commissioner Michalski questioned about gaps in the data in the report and reviewed accomplishments with staff. Aggie explained the information was generated by the HUD software system and will contact them about the missing data.

Commissioner Wairwright moved to set a public hearing for Tuesday, September 7th, at 5:30 p.m. Commissioner Craddieth seconded. Roll call. All others present in favor. Motion passed.

Annual Plan Program Review

David Harris reviewed his memo on options to increase public participation. The Commission discussed various options for allocation of CDBG public service funding and the impact on public participation. They noted that continual funding of the same agencies limits implementation of new program. They discussed the previous Community Partnership Program funding process, which generated greater public interests in the CDBG program.

Commissioner Michalski motioned to receive, file and refer to staff; seconded by Commissioner Craddieth. Roll Call. All present in favor. Motion passed.

Information Sharing

None

Adjournment

There being no further business to come before the Commission, Commissioner Caldwell moved to adjourn. Commissioner Michalski seconded. Motion passed by voice vote. Meeting was adjourned at 6:20 p.m.

Minutes taken by:



Lisa Barton
Rehabilitation Secretary

Respectfully submitted by:



Aggie Tauke
Community Development Specialist