

**MINUTES OF COMMUNITY DEVELOPMENT ADVISORY
COMMISSION MEETING**

DATE: November 17, 2010
TIME: 5:30 p.m.
PLACE: Housing & Community Development Department
Historic Federal Building
350 W. 6th Street, Dubuque, Iowa 52001

Chairperson Stubben called the meeting to order at approximately 5:30 p.m., following staff assurance of compliance with Iowa Open Meeting Law.

Commissioners Present: Hilary Stubben Theresa Caldwell Peter Koshakji
 Paula Maloy, SVM Ann Michalski David Shaw
 Tom Wainwright

Commissioners Absent: Janice Craddieth

Staff Present: Aggie Tauke Kris Neyen Jerelyn O'Connor
 David Harris

Public Present: Tara Roddick Nicole Kaiser Michelle Brown
 Tom Oberhoeffler Mary Rogers Tara Velez
 Jenny Manders

Certification of Minutes – October 6, 2010

Commissioner Wainwright moved to approve the October 6, 2010 meeting minutes as submitted. Commissioner Michalski seconded. Roll call. Caldwell-abstain. All others present in favor. Motion passed.

Correspondence / Public Input

Mary Rogers of 555 English Lane, Dubuque, Iowa, questioned why her nephew who received a rehabilitation loan and had to pay it back, yet landlords/developers are receiving free money. David Harris stated that funding could be from other non-Federal City funds that are being used for more market rate housing for IBM employees. Jerelyn O'Connor noted that the City Council will receive public input regarding the budget in the near future and will forward that information to Ms. Rogers if she wishes to make them aware of her concerns.

Old Business

None

New Business

Public Hearing: Proposed Amendments to FY10 and FY11 Annual Action Plans

Commissioner Michalski moved to open the public hearing. Commissioner Caldwell seconded. Roll call. All present in favor. Motion passed. Aggie reviewed the proposed amendments which incorporated obligated funds and remaining FY10 funds into the FY11 Annual Action Plan. The proposed amendments would reduce the following activities: First Time Homebuyer Program by \$88,213 and Purchase/Rehab/Resale DREAMS by \$11,787, thereby increasing Homeowner Rehab by \$100,000. Aggie stated that the amendment also reallocates the CDBG-Recovery and Homelessness Prevention and Rapid Re-Housing (HPRP fund. The total HPRP budget will also be amended to increase financial assistance for Rapid Re-Housing and decrease housing relocation and stabilization assistance. The Commission questioned the use of the HPRP funds. Jenny Manders, representing Project Concern, stated that the funds are used for rent, deposits, credit counseling and utilities.

Staff noted to the Commission that questions came up at the October meeting regarding the expansion of the Multi-Cultural Family Center. Tara Velez, Director of the MCFC stated that the expansion should be started this fiscal year. She stated that the expansion would include a large meeting room for the Center and perhaps City offices.

Commission Maloy moved to close the public hearing. Commissioner Michaski seconded. Roll call. All present in favor. Motion passed.

Commissioner Shaw moved to accept the proposed Amendments to the FY10 and FY11 Annual Action Plans and forward them to the City Council for approval. Commissioner Wainwright seconded. Roll call. All present in favor. Motion passed.

FY12 CDBG Annual Action Plan

Aggie stated that at the October meeting, the Commission requested agencies receiving CDBG funds provide additional information regarding projected FY12 budgets; measurable outcomes, projected accomplishments and a summary of past accomplishments. Chairperson Stubben questioned how the Washington Tool Library fit into the Annual Plan priorities. Aggie stated it is a housing priority since tools are used to preserve and maintain existing affordable housing for low/moderate income households.

Tom Oberhoeffler, Director of the Washington Tool Library, stated that all individuals that use the Tool Library have to be low/moderate income households. He stated the Tool Library is staffed by volunteers who are very dedicated to the Library.

Tara Roddick, representing Project Concern Child Care Resource and Referral stated they receive other County funding for their program.

The Commission reviewed with Project Concern the number of persons projected to be assisted. Aggie requested Project Concern to revise their projections and resubmit to staff for the next meeting.

Aggie stated a special Commission meeting is scheduled for December 1, 2010, to review the Proposed FY12 Annual Plan. The City CDBG funding requests will be available at that time.

Information Sharing

Commissioner Michalski questioned why the Commission meetings are not listed in the City Newsletter or on the marquee outside the Federal Building. Staff will contact the City's public information department to add our meeting notice.

Adjournment

There being no further business to come before the Commission, Commissioner Caldwell moved to adjourn. Commissioner Michalski seconded. Motion passed by voice vote. Meeting was adjourned at 7:10 p.m.

Minutes taken by:



Kris Neyen
Rehabilitation Specialist

Respectfully submitted by:



Aggie Tauke
Community Development Specialist