

# MEMORANDUM

**OFFICIAL MEETING ANNOUNCEMENT:** The City of Dubuque Housing Code Appeals Board will meet on Tuesday, August 17, 2010 at 4:30 p.m. at the Housing and Community Development Department, 350 W. 6<sup>th</sup> Street, Suite 312, in Dubuque.

## AGENDA

1. Call to Order / Meeting Certification.
2. Certification of Minutes: 15 June 2010
3. Correspondence / Public Input:

At this time anyone may address the Board on matters which are of concern to them and which are not an agenda item. Reminder: No formal or official action may be taken at this time on your comments because of the notice requirements of the Iowa Open Meeting Law.

4. Consent Items:  
The consent agenda items are considered to be routine and non-controversial and all consent items will be normally voted upon in a single motion without any separate discussion on a particular item.

Genesis Two Management, Inc. – owner of 1411½ Lincoln Avenue, extension to 8/20/10  
Highlands of Dubuque LC – owner of 663-675 W 11<sup>th</sup> Street, extension to 10/20/10

5. New Business.

### Case #1

Michelle Mihalakis, owner of 205-207 E 22<sup>nd</sup> Street, is requesting a 90 day extension to reside and replace windows.

This is a Section 8 inspection.

Owner is requesting an extension to October 15, 2010. Owner can only receive extension to September 15, 2010, after which time the property will go into abatement.

### Case #2

Mid American Construction/Properties, owner of 743 University Avenue, is requesting a variance on ceiling height and light ventilation.

This is a Section 8 inspection.

The ceiling height in the third floor room is 77" – the minimum is 84". This room was an attic, but it is hard to tell if this is original construction. The floor area is 15' x 16' or 240 sq. ft. requiring 19 sq. ft. of natural light and half that for natural ventilation. The window is 33" x 60" providing 13.76 sq. ft. of natural light and half that for natural ventilation. This room is short 5.25 sq. ft. natural light and 2.62 sq. ft. natural ventilation.

### Case #3

Christopher Richard, owner of 505 W. 17<sup>th</sup> Street is requesting a variance from a basement entrance through a bathroom.

This is a Section 8 inspection.

Case #4

Larry and Brenda Husemann, owner of 131 E 13<sup>th</sup> Street, are requesting an extension of time for peeling paint as they are applying for lead grant funds.

This is a General Housing Inspection.

Lead Funds are currently not available. If the City receives another grant, funding will not be available until next spring.

Case #5

Jason and Michelle Tuthill, owner of 1030 W 5<sup>th</sup> Street, are requesting up to a five-year extension of time to reglaze windows and remove peeling paint on window sashes.

This is a General Housing Inspection.

Owners are requesting that they be allowed to wait until the next inspection cycle to make the repairs as they have been hit with a street assessment, new boiler replacement and updated electrical. They have run out of funds to make further repairs as they felt the boiler and electrical were more important.

Case #6

Richard Brenner, owner of 2874 Washington, is requesting another extension on painting until August 30, 2010.

This is a General Housing Inspector.

Mr. Brenner was previously given an extension to June 15, 2010.

Case #7

Dave Stuart, owner of 1509 and 1511 Bluff Street is requesting the order of the Housing Officer be reversed because 1) property is not subject to section 26 of the City of Dubuque ordinances, 2) buildings are currently in compliance with Sec. 6-6-10G3a, and 3) order violates the 5<sup>th</sup> Amendment of the Constitution of the United States.

6. Old Business.

Mary Richards, owner of 1472 Locust Street, is requesting the order of the Housing Officer be reversed because 1) structure is currently in compliance with Sec 6-6-10(g), 2) building complies with Sec 6-6-9(f)(2)e and Sec 6-6-3, 3) order specifies inappropriate treatment per Sec 6-6-10, 4) order requires repair to structure not covered under housing regulations, 5) inspection of property not per Sec 6-6-7, and 6) per Sec 6-6-1( C) and Sec 6-6-3 continued use without changes is authorized.

This is a GH Inspection.

This case will be brought back to the table on the next agenda and will be discussed at that time.

7. Information Sharing.

There is no additional information to share.

8. Adjournment.

All items are violations of the Dubuque Residential Housing Code unless otherwise stated. This notice is given pursuant to Title 6 Chapter 6, Code of Iowa, and applicable regulations of the City of Dubuque, Iowa.

NOTICE: ANY VISUAL OR HEARING IMPAIRED PERSONS NEEDING SPECIAL ASSISTANCE OR PERSONS WITH SPECIAL ACCESSIBILITY NEEDS SHOULD CONTACT THE HOUSING DEPARTMENT AT 589-4231 OR TDD 589-4230 AT LEAST 48 HOURS PRIOR TO THE MEETING.



DAVID HARRIS  
DEPARTMENT DIRECTOR  
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