

## MINUTES OF COMMUNITY DEVELOPMENT ADVISORY COMMISSION MEETING

**DATE:** December 1, 2010  
**TIME:** 5:30 p.m.  
**PLACE:** Housing & Community Development Department  
Historic Federal Building  
350 W. 6<sup>th</sup> Street, Dubuque, Iowa 52001

Chairperson Stubben called the meeting to order at approximately 5:30 p.m., following staff assurance of compliance with Iowa Open Meeting Law.

**Commissioners Present:** Hillary Stubben      Theresa Caldwell      Peter Koshakji  
David Shaw      Paula Maloy, SVM  
Tom Wainwright

**Commissioners Absent:** Janice Craddieth      Ann Michalski      Ricardo Woods

**Staff Present:** Aggie Tauke      David Harris      Lisa Barton

**Public Present:** None

### Certification of Minutes – 17 November 2010

Aggie Tauke requested the minutes be amended under Correspondence / Public Input to state the City Manager, not the City Council, will receive public input on the City budget. Commissioner Wainwright motioned to approve the November 17, 2010 minutes as amended. Commissioner Shaw seconded. Roll call.  
All present in favor. Motion passed.

### Correspondence / Public Input

None

### Old Business

None

### New Business

#### **FY2012 CDBG Annual Action Plan**

Aggie Tauke reviewed a summary of the proposed FY 2012 Annual Action Plan programs, which include requests from various City departments and non-profit agencies. She requested that the Commission set a public hearing for December 15<sup>th</sup>.

Aggie noted \$60,000 has been allocated for the Lead Paint Hazard Reduction program which is needed only if the City is awarded new lead grant. Commissioner Shaw questioned the use of the Information and Referral funds by Project Concern. The Commission requested more information from Project Concern as to how CDBG funding is spent, what type of assistance is provided, who is assisted, and the impact on the program if CDBG funding is reduced. Staff will contact Project Concern to request this information and invite the director to the public hearing.

Commissioner Caldwell motioned to set a public hearing for the FY2012 Annual Plan for Wednesday, December 15, at 5:30 p.m., in the Housing Conference Room. Seconded by Commissioner Maloy. Roll call. All present in favor. Motion passed.

### Information Sharing

Aggie Tauke stated the following:

- The City Council budget hearing on the CDBG FY2012 Plan has been scheduled for Tuesday, March 1, 2011.
- The City Clerk's office reported that the following Commission terms will expire on February 15, 2011: David Shaw, Janice Craddieth and Ann Michalski. Aggie requested Commissioners re-apply by January.
- Ricardo Woods was appointed by the Housing Commission as a new member of the Community Development Advisory Commission.

### Adjournment

There being no further business to come before the Commission, Commissioner Maloy moved to adjourn. Commissioner Caldwell seconded. Motion passed by voice vote. Meeting was adjourned at approximately 5:50 p.m.

Minutes taken by:



Lisa Barton  
Rehabilitation Secretary

Respectfully submitted by:



Aggie Tauke  
Community Development Specialist