

MINUTES OF HOUSING COMMISSION MEETING

DATE: 23 November 2010
TIME: 4:00 PM
PLACE: Housing and Community Development Department
350 West 6th Street, Suite 312, Dubuque, IA 52001

Chairperson Kapler, following staff assurance of compliance with Iowa Open Meeting Law, called the meeting to order at 4:01 pm.

Commissioners Present: Lynn Sutton Jim Holz (via telephone)
 Judie Root David Kapler
 Lisa McAllister Dorothy Culbertson

Commissioners Absent: Sister Dorothy Schwendinger, OSF
 Ricardo Woods

Staff Present: David Harris Cpl. Mike Kane
 Janet Walker Jessica Kieffer
 Carroll Clark Erica Haugen

Public Present: none

Review and Certification of Minutes of 28 September 2010 Commission Meeting

Commissioner Root moved to approve the minutes. Commissioner Sutton seconded. Commissioners Culbertson, Kapler and McAllister abstained. All others present in favor. Motion passed.

Correspondence/Public Input

None

Old Business

Appointment of liaison to Community Development Commission

Commissioners were reminded that at the September meeting Commissioner Woods stated he would like to be the liaison for the Community Development Commission. Commissioner Root motioned to approve the appointment. Commissioner Sutton seconded. All present in favor. Motion passed.

Update: Circles coach hire

David shared that interviews for the part-time Circles coach position had concluded and staff was preparing to offer the position to a candidate.

Vacancies

David reminded the Commissioners that there are still two open seats on the Housing Commission.

New Business

HUD audit of HPRP homeless assistance program and Department response

The Commissioners received a copy of the HUD audit of HPRP homeless assistance program and the Department response for informational purposes only.

Amendment to HPRP program administrative plan with Project Concern

David explained that this amendment is in response to the HUD audit. The proposed amendment would include adding moving cost assistance and motel and hotel vouchers to the Rapid Re-Housing Program. The amendment would also further clarify the review process by the Housing and Community Development Department. Commissioner Holz motioned to approve the amendments. Commissioner Root seconded. All present in favor. Motion passed.

Presentation: Bridges Initiative. Carroll Clark and Erica Haugen, FSS Coordinators
Carroll and Erica presented information to the Commissioners about the Bridges Initiative. Including Bridges Out of Poverty, Getting Ahead in a Just Gettin' By World and Circles.

HUD concerns regarding reduction in housing vouchers

David explained that the HUD regional office has concerns regarding the reduction in housing vouchers and staff is anticipating a formal inquiry.

Section 8 Program satisfaction survey

David shared that staff is interested in sending a survey to landlords, participants and community agencies to find out their satisfaction with the Section 8 program. Surveys will first be sent to the landlords.

SEMAP rating

David stated that Janet and her staff earned a 100% score for the 8th year in a row.

Information Sharing

Complaints Received

Commissioners received a summary of the complaints the Housing Department has received since the last meeting.

Newsletter

The Commissioners received a news article from the National League of Cities and from the Journal of Housing & Community Development for informational purposes.

Adjournment

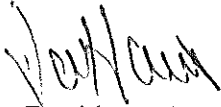
There being no further business to come before the Commission, the meeting adjourned at 5:08pm.

Minutes taken by:



Jessica Kieffer
Recording Secretary

Respectfully submitted by:



David Harris
Department Director

