

MINUTES OF HOUSING CODE APPEALS BOARD

DATE: 18 January 2011
TIME: 4:30 p.m.
PLACE: Housing and Community Development Department

Chairperson Robert Schaub called the meeting to order at 4:55 p.m. following staff assurance of compliance with Iowa Open Meeting Law.

Board Members Present: Robert Schaub Paul Newman David Young
Fred Miller

Staff Present: Robert Boge Tami Ernster

Public Present: J Thomas Zaber Michael Shaffer Chris Ann Luchsinger

Review and Certification of Minutes of 19 October 2010 Housing Code Appeals Board Meeting

Paul Newman motioned to approve the minutes. Fred Miller seconded. Motion passed 4-0.

Correspondence/Public Input

There was no correspondence or public input.

Consent Agenda

The consent agenda items are considered to be routine and non-controversial and all consent items will be normally voted upon in a single motion without any separate discussion on a particular item.

The following property owners have requested an extension of time to complete repairs. The Housing and Community Development staff concurs with the extension of time requested and respectfully requests Housing Appeals Board approval.

There were no consent agenda items to discuss.

ALL DEFICIENCIES AND MOTIONS ARE IN ACCORDANCE WITH THE DUBUQUE HOUSING CODE UNLESS OTHERWISE STATED. EXTENSIONS OF TIME ARE GRANTED IN ACCORDANCE WITH TITLE 6 SECTION 6-9F(1) AND VARIANCES ARE GRANTED IN ACCORDANCE WITH TITLE 6 SECTION 6-9F(2).

New Business

CASE #1

Lynn Lampe, owner of 346-348 W Locust Street, is requesting an extension on repairs until the building is sold or donated to charity.

This is a General Housing inspection.

The owner is trying to solicit interest from a non-profit organization to donate this property to , or to sell the building to someone else. He was before the Board in the fall of 2009 requesting an extension, so the most time the Board could offer would be until August 10, 2010.

Bob Boge informed the Board that no Board action is required. The City is proceeding with enforcement. They are entertaining ideas on rehabbing the building, including donating the building to the City.

CASE #2

Mike Shaffer, owner of 716 Peru road, is requesting a variance on an existing bathroom as it is an entrance of a bedroom.

This is a Rehab inspection.

Inspector is requesting that a hallway be built to separate the bathroom from the stairs to the 2nd floor. It will be very costly and in addition eliminate bathroom closets, require movement of the tub, sink and toilet, and make the bathroom and living room smaller.

David Young motioned to grant the variance due to unnecessary hardship. Paul Newman seconded. Motion passed 4-0.

CASE #3

J Thomas Zaber, owner of 1005 Locust Street is requesting an extension of time until June 15, 2011, to repair a stone wall and railing.

This is a Section 8 inspection.

An insurance settlement is in process but repairs cannot be made during the winter. The stairs are 10 feet wide and north side of the stairway is the only side impaired.

David Young moved to approve the extension to June 1, 2011. Paul Newman seconded. Motion passed 4-0.

CASE #4

Christie Neuwoehner, owner of 529 and 539 Pickett Street, is requesting dismissal of a grass/weed and garbage assessment.

This is a General Housing inspection.

Paul Newman moved to deny the appeal. David Young seconded. Motion passed 4-0.

CASE #5

Christie Neuwoehner, owner of 663 Jefferson Street is appealing an abatement notice received for required repairs for a broken window.

This is a Section 8 inspection.

As the broken window was not on the original inspection report but appears on a following report, owner feels tenant should be responsible for paying for the window.

This case was handled in the Housing office and has been withdrawn.

CASE #6

James Yager, owner of 2044 Clarke Drive, is requesting an extension of time until April 1, 2011, to repair windows and electric.

This is a Section 8 inspection.

Windows require general repairs and owner is requesting until Spring to fix them. Utilities need to be separated. One tenant is paying the utilities for both units to run the furnace.

David Young moved to approve the extension. Paul Newman seconded. Motion passed 4-0.

Old Business

There was no business to discuss.

Information Sharing

There was no information to share.

Adjournment

Paul Newman moved to adjourn. David Young seconded. Motion passed 5-0. The meeting was adjourned at 5:30 p.m.

Minutes prepared by:



Tami Ernster
Permit Clerk

Respectfully submitted:



Robert Boge
Housing Inspection Supervisor