

**CITY OF DUBUQUE  
HUMAN RIGHTS COMMISSION  
MEETING MINUTES OF  
February 14, 2011**

Commissioner Allen called the meeting of the Dubuque Human Rights Commission to order at 4:32 p.m. on Monday, February 14, 2011, at the City Hall Annex, 1300 Main Street, Dubuque, Iowa.

**Roll Call:**

Present:           Anthony Allen, Chair                   Kurt Hansen  
                  Andrea Beacham                 R.R.S. Stewart  
                  Mike Elliott                         Lynn Sutton, Vice-Chair  
                  Megan Gloss

Absent:           Lori Apel                                 Fred Davis

Staff:            Kelly Larson

**Oath of Office**

Commissioner Allen administered the oath of office to new commissioners.

**Approval of Minutes**

Commissioner Stewart pointed out that the Transit Advisory Commission is officially called the Transit Board of Trustees and that they meet at the Federal Building. Commissioner Elliott moved to approve the January 10, 2011 meeting minutes as amended. Commissioner Stewart seconded. All in favor of approving the meeting minutes as amended.

**Review and Discuss Goals and Collaborations:**

**Goals Chart**

Commissioner Allen reported that he met with Commissioner Stewart to revise the goal chart by updating and adding dates to timelines. He asked for support from new commissioners. Commissioners Gloss and Elliott volunteered to work on goal #1, Commissioner Beacham goal #2, and Commissioner Hansen goal #3.

**ADA Anniversary Report Ideas**

Commissioner Stewart provided a summary for review. She explained that as a result of the feedback from the July ADA forum they have been focusing on transportation issues.

**Joint Meeting with Housing Commission**

Commissioner Allen reported that he had met with the Housing Commission and they were pleased to learn of the Human Rights Commission's interest in collaborating. A joint goal setting session is scheduled for Friday, March 25, 2011 at 3:00 p.m. in the 3<sup>rd</sup> floor Housing Services conference room at the Federal Building. Commissioner Allen will work out scheduling details.

**Joint Meeting and Forum with Transit Board of Trustees**

The joint meeting with the Transit Board of Trustees has been scheduled for Thursday, March 10 at 4:30 p.m. in room 250 at the Federal Building. The goal is to share needs that the Human Rights Commission received at the ADA forum, and identify areas for collaboration. March 10 will be the regular March commission meeting instead of March 14.

**Review Meeting Dates**

Commissioner Allen provided a list of upcoming meeting dates and reviewed each of them. The goal is to have more meetings in varied locations through town and also to collaborate with other

organizations that have shared interests with the Human Rights Commission. The March 14 meeting will not be held and instead the commission will meet at 4:00 on March 10<sup>th</sup> at the Federal Building, prior to the 4:30 Transit meeting. Commissioner Hansen moved to accept the changes in 2011 meeting dates; Commissioner Elliott seconded. All in favor.

**Appointments – DCAP, DDRC, DCSD/EEAC, PAD, MFC, NAACP, Mobility Coordinator**

The Dubuque Dispute Resolution Center (DDRC) and the Dubuque Community Advisory Panel (DCAP) meet quarterly. Unless DCAP has a case, in which case there may be more frequent meetings. Each of these two have one appointed liaison from the Human Rights Commission. With all of these groups, the idea is to build collaboration amongst groups with similar interests. Currently, DCAP is in need of an appointment – both a primary and an alternate. DDRC also needs a primary and alternate. In addition, Commissioner Sutton is currently serving on the Housing Commission and Commissioner Stewart was recently appointed to the Transit Board. Although not currently meeting, Commissioner Allen is on the EEAC committee and Katrina Wilberding is active with PAD. Commissioner Hansen offered to be appointed to the DDRC. Commissioner Beacham offered to be appointed to either DCAP or DDRC. Commissioner Stewart moved to appoint Commissioner Beacham as primary and Commissioner Hansen as alternate to DCAP. Seconded by Commissioner Elliott. All in favor. Commissioner Elliott moved to appoint Commissioner Sutton as primary and Commissioner Hansen alternate to the DDRC. All in favor. Commissioner Elliott is willing to serve as a liaison to the Housing Commission. Commissioner Gloss is willing to be the informal liaison to transportation. Commissioner Hansen moved to appoint Commissioners Elliott and Gloss as offered. Commissioner Beacham seconded. All in favor.

**Reports**

Caseload Report

A written report for January 2011 was submitted.

Chairperson's Report

A written report for January 2011 was submitted.

Director's Report

A written report for January 2011 was submitted.

**Seals Decision Remand**

Kelly explained that the Respondent has appealed the decision to District Court. The attorneys are asking if the commission would agree to a voluntary remand for the purpose of putting a time limit on the training requirement. Commissioner Beacham moved to accept the remand specifically for the purpose of setting a time limit on the training remedy in the Seals case and, if possible, to assess transcript costs if the City Attorney is in agreement that this is permissible. Seconded by Commissioner Hansen. Roll call:

Allen	Yes	Hansen	Yes
Beacham	Yes	Stewart	Yes
Elliott	Yes	Sutton	Yes
Gloss	Yes		

All in favor.

**Rule of the Month**

Commissioner Allen reviewed Administrative Rule 6.3 that deals with interpretations of various housing provisions. He recommended reviewing the rules related to housing discrimination as the Commission begins to work with the Housing Commission on housing discrimination issues.

**House Study Bill 50**

Commissioner Stewart reported that this did die in committee and may or may not come up again. The Commission may just want to be aware in case it arises again.

**Old Business**

Commissioner Stewart provided a mailing list of diversity/equity group contacts as a starting point for the outreach efforts for goal #2.

**New Business**

**Adjournment**

Motion to adjourn by Commissioner Beacham. Second by Commissioner Elliott. All in favor. Meeting adjourned at 6:10 p.m.

The next meeting will be March 10, 2011 at 4:00 p.m. at the Federal Building in a room TBD.

Minutes approved as submitted: \_\_\_\_\_

Minutes approved as corrected: \_\_\_\_\_