

## MINUTES OF COMMUNITY DEVELOPMENT ADVISORY COMMISSION MEETING

**DATE:** December 15, 2010  
**TIME:** 5:30 p.m.  
**PLACE:** Housing & Community Development Department  
Historic Federal Building  
350 W. 6<sup>th</sup> Street, Dubuque, Iowa 52001

Chairperson Stubben called the meeting to order at approximately 5:30 p.m., following staff assurance of compliance with Iowa Open Meeting Law.

**Commissioners Present:** Hillary Stubben      Theresa Caldwell      Ricardo Woods  
David Shaw      Paula Maloy, SVM  
Tom Wainwright

**Commissioners Absent:** Janice Craddieth      Ann Michalski      Peter Koshakji

**Staff Present:** Aggie Tauke      David Harris      Lisa Barton  
Jerelyn O'Connor      Marie Ware

**Public Present:** Jenny Manders      Nancy Lewis

### Certification of Minutes – 1 December 2010

Commissioner Wainwright motioned to approve the December 1, 2010 minutes. Commissioner Maloy seconded. Roll call. All present in favor. Motion passed.

### Correspondence / Public Input

None

### Old Business

None

### New Business

Commissioner Stubben welcomed Ricardo Woods as a new member of the Community Development Advisory Commission and gave a brief summary on the structure of the meetings.

### FY2012 CDBG Annual Action Plan

Aggie Tauke reviewed the proposed FY2012 Annual Action Plan for the use of Community Development Block Grant (CDBG) funds. Aggie provided a response from Nancy Lewis, Project Concern Executive Director, detailing their CDBG funding request.

Commissioner Maloy moved to open the Public Hearing. Commissioner Caldwell seconded. Roll Call. All present in favor. Motion passed.

Nancy Lewis, Executive Director of Project Concern and Jenny Manders, Information Referral Director were present in support of the Information and Referral program. Nancy explained the types of assistance provided, how CDBG funding is spent, and the operation of the 211 call center, which can assist clients twenty four hours per day. Jenny Manders clarified that the 211 call center is part of the Information and Referral program. Nancy reviewed other funding sources for the program, including fundraising, and noted that without CDBG funding, Project Concern would be forced to turn clients away.

Marie Ware, Leisure Services Manager, spoke in favor of the Neighborhood Recreation program and thanked the Commission for their funding.

The Commission discussed the proposed FY2012 Annual Action Plan. Aggie noted the administrative and public service caps have been met.

Commissioner Caldwell moved to close the public hearing. Commissioner Shaw seconded. Roll Call. All present in favor. Motion passed.

Commissioner Maloy moved to approve the FY2012 Annual Action Plan as proposed and submit to City Manager and City Council. Commissioner Wainwright seconded. Roll Call. All present in favor. Motion passed.

#### **Information Sharing**

Aggie Tauke noted the regularly scheduled meeting for January is cancelled. The next meeting will be held on Wednesday, February 16, 2011.

#### **Adjournment**

There being no further business to come before the Commission, Commissioner Shaw moved to adjourn. Commissioner Caldwell seconded. Motion passed by voice vote. Meeting was adjourned at approximately 6:00 p.m.

Minutes taken by:



Lisa Barton  
Rehabilitation Secretary

Respectfully submitted by:



Aggie Tauke  
Community Development Specialist