MINUTES

Government Body:  Civil Service Commission
Date:  Thursday, May 5, 2011
Time:  9:00 a.m.
Place of Meeting:  City Hall – Conference Room B

Present:  Chairperson Dan White, Commission Members Jim Schilling and Betty Takes

Others Present:  Personnel Manager Randy Peck, Assistant Police Chief Terry Tobin, Building Services Manager Rich Russell, Parking System Supervisor Tim Horsfield

1. Approve Minutes of March 16, 2011
   Motion by Schilling to approve the minutes of the March 16, 2011 meeting as submitted. Seconded by Takes. Motion carried 3-0.

2. Request to Schedule Entrance Examination for the Position of Inspector II
   Motion by Schilling to proceed with the examination with the recommended deadlines: Request examination by 5:00 p.m. on May 22. Return the examination postmarked by midnight June 17. Seconded by Takes. Motion carried 3-0.

3. Establish Passing Point for the Position of Police Officer
   Motion by Takes to establish the passing score for the position of Police Office at 70 percent and higher correct answers. Seconded by Schilling. Motion carried 3-0.

4. Establish Passing Point for the Position of Parking System Technician.
   Motion by Takes to establish the passing score for the position of Parking System Technician at 60 and above correct answers. Seconded by Schilling. Motion carried 3-0. Motion by Takes to certify the list as read. Seconded by Schilling. Motion carried 3-0.

5. Establish the Passing Point for the Position of Laborer
   Postponed as test results were unavailable.

6. Establish Passing Point for the Position of Serviceworker
   Motion by Takes to establish the passing score for the position of Serviceworker at 59 and above correct answers. Seconded by Schilling. Motion carried 3-0. Motion by Schilling to certify the list as read. Seconded by Takes. Motion carried 3-0.
There being no further business, upon motion the meeting adjourned at 9:42 a.m.

____________________________________________________________________________________

____________________________________________________________________________________

____________________________________________________________________________________

Civil Service Commission

Approved at meeting of: ____________

Submitted by Kevin S. FirnstaHL, Acting City Clerk