

COMMUNITY DEVELOPMENT ADVISORY COMMISSION MEETING UNAPPROVED MINUTES

DATE: March 21, 2012
TIME: 5:30 p.m.
PLACE: Housing & Community Development Department
Historic Federal Building
350 W. 6th Street, Dubuque, Iowa 52001

Chairperson Michalski called the meeting to order at 5:30 p.m., following staff assurance of compliance with Iowa Open Meeting Law.

Commissioners Present: Theresa Caldwell Peter Koshakji Paula Maloy, SVM
Ann Michalski Adam Rathje David Shaw
Abbey Smith Tom Wainwright

Commissioners Absent: Ricardo Woods

Staff Present: Aggie Tauke Jane Glennon

Public Present: none

Welcome New Commission Members

Commissioner Michalski welcomed new Commissioner Abbey Smith.

Certification of Minutes – February 15, 2012

Commissioner Caldwell motioned to approve the February 15, 2012 Commission meeting minutes. Commissioner Wainwright seconded. All others present in favor. Motion passed.

Correspondence / Public Input

None

Old Business

None

New Business

FY 2013 Annual Plan Narrative

Aggie Tauke reviewed the narrative for the FY 2013 Annual Action Plan. The narrative will be submitted to HUD with the budget, and required charts with the goals and objectives of our proposed activities.

After discussion Commissioner Maloy moved to approve submittal of the FY 2013 Annual Plan Narrative to HUD. Seconded by Commissioner Caldwell. Roll Call. All present in favor. Motion passed.

Information Sharing

Subcommittee members Shaw and Caldwell provided an update on the Purchase of Services grant funding process. The proposed application process will be presented to the Commission at the April meeting, with submittal to the City Council in May.

Discussion centered around the Washington Tool Library and other non-profit agencies ability to continue operating a completely volunteer operation without outside funding. The Commission discussed solutions such as approaching the building trades, checking with unions or service clubs to adopt these agencies to help with funding.

The Commission voiced concern about some programs being moved to specific departments for funding, thereby not being included in the purchase of services application process.

Adjournment

There being no further business to come before the Commission, Commissioner Caldwell moved to adjourn. Commissioner Rathje seconded. Motion passed by voice vote. Meeting was adjourned at approximately 6:01 p.m.

Minutes taken by:



Jane Glennon
Rehabilitation Programs Secretary

Respectfully submitted by:



Aggie Tauke
Community Development Specialist