

**CITY OF DUBUQUE  
HUMAN RIGHTS COMMISSION  
MEETING MINUTES OF  
October 13, 2008**

Commissioner Oswald called the meeting of the Dubuque Human Rights Commission to order at 4:19 p.m. on Monday, October 13, 2008, in Conference Room 2 at the City Hall Annex.

**Roll Call:**

Present:	Char Eddy	Colin Scott
	Shane Oswald	Vince Vanden Heuvel
	Marcos Rubinstein	Gretel Winterwood
		Katrina Wilberding
Absent:	Jim Allan	Anthony Allen
Staff:	Kelly Larson	Molly Menster

**Reflections**

Commissioner Eddy commented on the TH article written by David Harris regarding myths and facts about the Section 8 Housing Program. Commissioner Wilberding suggested that they send a letter of thanks to Mr. Harris. Commissioner Oswald will forward a letter on behalf of the Commission.

**Approval of Minutes**

Upon a motion by Commissioner Rubinstein and second by Commissioner Vanden Heuvel, the minutes of September 8, 2008 were unanimously approved as submitted.

**Caseload Report**

Molly summarized the September Caseload Report. There were sixty-one intakes, no new cases filed, ten cases under active investigation, one case in mediation, no cases in administrative review, three cases were closed, and four cases remained in backlog. The case summary details allegations of race discrimination in the area employment.

**Chairperson's Report**

Commissioner Oswald mentioned that HUD completed a fair housing audit of the Human Rights Department and there were no problem areas other than a paperwork issue. Kelly explained that they suggested establishing a written policy related to conciliation follow-up, and that she responded to them explaining that those specifics are written in our ordinance.

**Director's Report**

Written report submitted. Kelly added that Carol is in the process of compiling the Annual Report and asked that commissioners submit their reflection statements to her by October 24<sup>th</sup>.

**Education and Outreach Subcommittee Reports**

National Origin: The commission viewed the completed DVD entitled "Diverse Dubuque." The premier is scheduled for October 29 at the Presentation Motherhouse on Carter Road, from 5:00 pm – 7:00 pm. Invitations will be sent out.

Speakers Bureau:

Molly reported that she presented speaker orientation to eight volunteers on September 22, and that currently they have two sexual orientation speaking engagements scheduled.

Accessibility

Commissioner Wilberding is looking into transportation issues and will be attending a meeting at ECIA later in the week. The Dubuque Disability Advocates group is looking into establishing a Center for Independent Living in Dubuque and is looking for someone to spearhead the project.

**Recommend Parking Division Adopt Policy for Access Aisle Violations**

Commissioner Wilberding conveyed that the Parking Division currently enforces permit violations when people are parked in an accessible space without displaying a permit. If they have a permit and fail to display it, the first ticket issued, with proof of a permit, would be void. With subsequent violations the individual would need to pay the \$100 fine. She suggested the same enforcement for those individuals that park incorrectly in the access aisle. There was consensus to have Katrina send a letter on behalf of the commission to Tim Horsfield, encouraging the enforcement of incorrectly parked vehicles in an accessible parking stall. She will copy Dave Heiar and commissioners.

**Review of Goals**

Commissioners reviewed the goals established at its October 10, 2008 meeting. Commissioner Rubinstein moved to approve the established 2008 – 2009 goals for the Human Rights Commission as amended. Commissioner Eddy seconded. Roll call:

Char	Yes	Vince	Yes
Shane	Yes	Katrina	Yes
Marcos	Yes	Gretel	Yes
Colin	Yes		

Motion carries.

Commissioner Rubinstein suggested that they revisit their mission statement and consider revising it. Commissioner Wilberding suggested adding a standing agenda item for reviewing goals.

**New Business**

**Adjournment**

There being no further business to come before the Commission, Commissioner Wilberding moved to adjourn the meeting. Commissioner Winterwood seconded. Motion passed by consensus. Meeting was adjourned at 5:35 p.m.

**The next regular meeting is November 10, 2008.**

Minutes approved as submitted: \_\_\_\_\_

Minutes approved as corrected: \_\_\_\_\_