

MINUTES OF HOUSING COMMISSION MEETING

DATE: 22 May 2012
TIME: 4:00 PM
PLACE: Housing and Community Development Department
350 West 6th Street, Suite 312, Dubuque, IA 52001

Chairperson Kapler, following staff assurance of compliance with Iowa Open Meeting Law, called the meeting to order at 4:08 pm.

Commissioners Present: David Kapler Dorothy Schwendinger, OSF
Amy Eudaley Lisa McCallister
Jim Holz Dorothy Culbertson
Judie Root

Commissioners Absent: Ricardo Woods Mitzi Krey

Staff Present: David Harris Janet Walker
Ericka Lessears

Public Present: Amanda Guthmiller and David Wall

Review and Certification of Minutes of 17 April 2012 Commission Meeting

Commissioner Holz moved to approve the minutes. Commissioner Culbertson seconded. Commissioner McCallister abstained. All others present in favor. Motion passed.

Correspondence/Public Input

None

Old Business

None

New Business

Policy Board for Shelter Plus Care Program

Janet introduced Amanda Guthemiller, who is the Case Manager for Shelter Plus Care at Project Concern and David Wall, who is a participant in the Shelter Plus Care program. She explained how the Shelter Plus Care program works and the differences between it and the Section 8 program. She also explained Project Concern's roles with the program. The Shelter Plus Care program has been operational for 5 years and has been renewed for another year. Janet asked for the Housing Commission to become the Advisory Board for the Shelter Plus Care program, meeting at least quarterly. One requirement for the Board is to have at least one participant on the board, which David Wall has volunteered for. Commissioner Holz motioned to move to approve the request for the Housing Commission plus one participant to act as the Shelter Plus Care Advisory Board. Commissioner Eudaley seconded. All others present in favor. Motion passed.

Housing Director/Commissioner Recruitment

Commissioner Holz gave an overview on his part of the interview process for the Housing Director position. David handed out a chart of attendance of the Commissioners. David also announced that there an open position, as Commissioner Ronek resigned. He asked that the Commissioners recruit others for the Housing Commission.

Voucher Leasing/Expenditure

Janet explained that we can only have a program of 900 and can only issue on a one-on-one basis. The numbers show that only 61% of vouchers issue actually lease up. The highest number we have reached was 890 in January 2012.

Information Sharing

Complaints Received

Commissioners received a summary of the complaints the Housing Department has received since the last meeting.

Adjournment

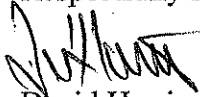
There being no further business to come before the Commission, the meeting adjourned at 5:02 pm.

Minutes taken by:



Ericka Lessears
Recording Secretary

Respectfully submitted by:



David Harris
Department Director