

PARK AND RECREATION COMMISSION MEETING

Wednesday, November 12, 2008

4:30 p.m., in the snack bar, Bunker Hill Golf Course

PRESENT: Tom Blocklinger, Chuck Duggan, Gary Harjehausen, Karen Lyness, Evelyn Nadeau and Mark Noble

ABSENT: Paul Hoffmann

Staff present: Gil Spence, Pat Prevenas, Bob Fritsch and Eileen Trimble

MINUTES APPROVED; VOTE It was moved by Noble, seconded by Duggan, to approve the minutes of the October 14, 2008, meeting. The motion passed unanimously.

APPROVE PARK DIVISION FY 2010 OPERATING BUDGET; VOTE: Park Division Manager Bob Fritsch reviewed the FY 2010 operating budget proposal of \$2,615,190 in expenses and \$288,202 in revenue, with the following items of note:

- The proposed budget is for maintenance level, operating at same level as last year; no fee increases are proposed.
- Equipment list totals \$157,550 (includes replacement of three pickup trucks and a utility tractor)
- The Greenhouse activity shows an increase of approximately \$40,000, mostly related to new full time Assistant Gardener that will work seven months with our department and five months with Public Works.
- More revenue showing under Industrial Center West, due to more new companies.

Printed copies of expense/revenue summary and equipment priority list may be found as part of the original minutes.

It was moved by Nadeau, seconded by Lyness, to approve the FY 2010 Park Division operating budget as presented by staff. The motion passed 5-1, with Blocklinger, Harjehausen, Lyness, Nadeau and Noble voting yes, Duggan voting no.

APPROVE RECREATION DIVISION FY 2010 OPERATING BUDGET; VOTE: Recreation Division Manager Pat Prevenas reviewed the expense and revenue summaries for swimming, golf maintenance, golf operations, C.D. target programs, adult athletics, McAleece concessions, children's activities, therapeutic recreation and recreation classes. (Printed copies may be found as part of the original minutes.)

**Swimming:** Increases in expenses for chemicals (many are petrol based so they are affected by fuel prices); increased staff hours for lifeguards by about \$10,000 to more accurately reflect past history; no fee increases proposed.

**Golf Maintenance:** Fee increases proposed are: .25 cents for senior citizen; .50 cents for league, weekend 9-hole and weekday 9-hole; \$1 for weekend and weekday 18-hole; \$10 for individual season pass; \$15 for family and couples passes; and \$5 for junior pass. Two utility vehicles and a sand trap rake are equipment items.

**Golf Operations:** Expenses and revenue associated with pro shop and snack bar; \$1 fee increase proposed for 18-hole cart rental.

**C.D.Target Programs:** Day camp fees for participants not meeting income guidelines was increased from \$75 to \$100, which is about 38% of the participants.

**Adult Athletics:** League fee increase of \$5 per team proposed for softball, basketball and winter volleyball.

**McAleece Concessions:** The concession operation has done very well since the City took over operation and it helps the adult athletics budget be more self supporting.

**Children's Activities:** No fee increases proposed. We are not selling as many amusement and water park tickets; not sure whether people are not traveling as much or if they are getting their tickets elsewhere.

**Therapeutic Recreation:** No fee increases proposed.

**Recreation Classes:** Activity is less self supporting than past years because the Fulton, Lincoln and Marshall After School Programs are included and they have no revenue associated with them.

It was moved by Harjehausen, seconded by Noble, to approve the FY 2010 Recreation Division operating budget as presented by staff. The motion passed 5-1, with Blocklinger, Harjehausen, Lyness, Nadeau and Noble voting yes, Duggan voting no.

PARK DIVISION  
REPORT:

Park Division Manager Bob Fritsch informed commissioners:

- ♦ Parks have closed for the season.
- ♦ things are winding down and most of the outside work is done;
- ♦ workers are pulling dead mums and annuals at the Port of Dubuque;
- ♦ started repairing tables – Central High School students have been helping since September;
- ♦ Tree Sponsorship program – sold 21 trees to 19 people and planning should begin next week; each tree will have a granite plaque at base of tree;
- ♦ volunteer tree planting group planted twenty shade trees at Industrial Center West by Bergfeld pond.

RECREATION  
DIVISION  
REPORT:

Recreation Division Manager Pat Prevenas informed commissioners:

- ♦ twelve trees were planted on the golf course last month – some are replacements, some are tree donations;
- ♦ October golf rounds was the best in five years but still down 2% overall from last season; closing November 23rd for the season;
- ♦ snack bar has three rentals over Thanksgiving weekend and every weekend until the first of the year has a rental scheduled;
- ♦ after school flag football and volleyball are done;
- ♦ Halloween dance had 150 participants;
- ♦ Jackson Tuckpointing is cleaning and painting the waterslide support structure and rebuilding it; pool concession bid will be done in December or January; Flora warming house was used for voting site.

OTHER  
BUSINESS:

**Pet Park:** Commissioner Nadeau asked about the status of a new pet park. Leisure Services Manager Gil Spence said there really isn't anything new. A couple of the sites being considered will not work out – neighbors do not want pet park located near their neighborhoods.

**Good job:** Commissioner Duggan complimented the three managers on doing an excellent job of running the department/divisions with the budget they are given.

ADJOURN;  
VOTE:

It was moved by Lyness, seconded by Nadeau, that the meeting be adjourned at 5:20 p.m. The motion passed unanimously.

  
Chairperson

  
Attest