COMMUNITY DEVELOPMENT ADVISORY COMMISSION MEETING
UNAPPROVED MINUTES

DATE:  August 15, 2012
TIME:  5:30 p.m.
PLACE:  Housing & Community Development Department
         Historic Federal Building
         350 W. 6th Street, Dubuque, Iowa 52001

Chairperson Maloy called the meeting to order at 5:30 p.m., following staff assurance of compliance with Iowa Open Meeting Law.

Commissioners Present:  Peter Koshakji  Paula Maloy, SVM  Ann Michalski
                         Adam Rathje  David Shaw  Tom Wainwright

Commissioners Absent:  Theresa Caldwell  Ricardo Woods

Staff Present:  Alvin Nash  Aggie Tauke  Jane Glennon

Public Present:  None

Opening
Commissioner Maloy opened the meeting with an inspirational reading.

Welcome New Housing Director
The Commission welcomed new Housing Director Alvin Nash followed by commissioner introductions.

Certification of Minutes – June 20, 2012
Commissioner Maloy motioned to approve the June 20, 2012 Commission meeting minutes. Commissioner Wainwright seconded. All others present in favor. Motion passed.

Correspondence / Public Input
None

Old Business
None

New Business

Election of Officers
Commissioner Maloy motioned to retain Commissioner Michalski as Chairperson. Commissioner Wainwright seconded. Roll call. All present in favor. Motion passed.
Commissioner Wainwright motioned to retain Commissioner Maloy as Vice Chairperson. Commissioner Shaw seconded. Roll call. All present in favor. Motion passed.

FY 2012 Consolidated Annual Performance and Evaluation Report (CAPER)
Aggie Tauke reviewed the annual performance report for the Community Development Block Grant (CDBG) and Homelessness Prevention and Rapid Re-Housing Programs (HPRP). The Commission reviewed FY2012 accomplishments and commended Aggie on the document.

Aggie stated that the City is required to submit the CAPER report to HUD by October 1. She requested the Commission set a public hearing for Wednesday, September 5, at 5:30 p.m., which allows for the required 15 day public comment period.

After discussion Commissioner Maloy moved to set a public hearing for Wednesday, September 5, at 5:30 p.m. Commissioner Shaw seconded. Roll call. All present in favor. Motion passed.

Information Sharing

Resignation of Commission Member Abbey Smith
Commissioner Smith resigned her position on the Commission due to an employment change, creating an opening on the Commission for a member from a low/moderate income area.

Purchase of Services Application Available September 5, 2012
The Purchase of Services Application will be available September 5, 2012 on the City of Dubuque website.

Invitation: Intercultural Communication Training
Commissioner Wainwright provided an invitation for all Commission members to attend the Intercultural Communication Training.

Adjournment
There being no further business to come before the Commission, Commissioner Shaw moved to adjourn. Commissioner Rathje seconded. Motion passed by voice vote. Meeting was adjourned at approximately 6:10 p.m.

Minutes taken by: 

Respectfully submitted by:

Jane Glennon
Rehabilitation Programs Secretary

Aggie Tauke
Community Development Specialist