



Approved

MINUTES
HISTORIC PRESERVATION COMMISSION
EDUCATION TASK FORCE
Wednesday, March 7, 2012
Conference Room B, City Hall

Commissioners Present: Chairperson David Klavitter and Commissioner Bob McDonell.

Commissioners Excused: Commissioner Mitzi Krey

Staff Members Present: Laura Carstens and David Johnson.

CALL TO ORDER: The meeting was called to order at 1:00 p.m.

AFFIDAVIT OF COMPLIANCE: Staff presented an Affidavit of Compliance verifying the meeting was being held in compliance with the Iowa Open Meetings Law.

MINUTES: Motion by McDonell, seconded by Klavitter, to approve the January 4, 2012 minutes as submitted. Motion carried by the following vote: Aye – Klavitter and McDonell; Nay – None.

ACTION ITEMS

Historic Preservation Program Update: Chairperson Klavitter explained he spoke with the Old House Enthusiasts. He noted a Phase V survey was provided. He stated the Old House Enthusiasts are willing to distribute the Historic Preservation brochure during the annual Tour of Homes. He noted Kristen Smith is the contact.

Presentation by Ryan Dierks, Executive Director of Smart Growth Development: Ryan Dierks, Executive Director of the Smart Growth Development Coalition and Historic Millwork District Resources Coordinator, reviewed issues facing preservation and redevelopment efforts in the state. The Task Force and Staff reviewed local preservation programs.

Dierks reviewed the mission and objectives of the Smart Growth Development Coalition. He reviewed current initiatives for both the Smart Growth Development Coalition and Dubuque Main Street.

The Task Force, staff and Mr. Dierks discussed opportunities for partnerships to promote and educate people on historic properties and livable communities. Staff Member Carstens noted one such partnership is with Preservation Iowa, where she is a Board Member. She noted Preservation Iowa is currently working on programs which advocate for the Historic Tax Credit Program. She noted unlike Preservation Iowa, the Smart Growth Development Coalition has the ability to lobby. The Task Force, staff and

Mr. Dierks noted the similar objectives and agreed a partnership moving forward would be logical.

Mr. Dierks and the Task Force discussed the State Historic Preservation Tax Credit Program. Mr. Dierks noted the small projects category is an underutilized revolving fund which currently has approximately \$4 million in it. The Task Force and staff discussed additional funding opportunities to assist property owners. Staff Member Carstens recommended the Task Force reference the Financial Incentives Tool Box in the appendix of the Downtown Design Guidelines document.

Request from Ryan Dierks for assistance with update of Statewide Preservation Plan:

Mr. Dierks explained he is assisting in the update of the Statewide Preservation Plan. He encouraged the Historic Preservation Commission Task Force to provide feedback. Staff Member Carstens suggested the Department of Cultural Affairs could schedule a public input session in conjunction with a regularly scheduled Historic Preservation Commission meeting. He noted he will be meeting with state officials in the upcoming weeks, and will continue to keep the Education Task Force involved and informed on the progress. Consensus was that if the Department of Cultural Affairs supports the suggestion, he will request a future public input session for the Statewide Preservation Plan to be placed on the agenda for the regularly scheduled April 19th HPC meeting.

ITEMS FROM PUBLIC: None.

ITEMS FROM STAFF:

Proposed FY2013-2017 CIP Budget for Historic Preservation: Staff Member Carstens and the Task Force discussed the proposed Fiscal Year 2013-2017 CIP budget for historic preservation. She noted there are CIPs that will strengthen the City of Dubuque Historic Preservation Program. She explained there are three CIPs that reflect the recommendations of the Historic Preservation Commission which provide funding for historic district public improvements, historic preservation technical assistance and historic architectural surveys and evaluations. She noted funding will now be available to assist property owners with surveys and evaluations of properties and districts, as well as to provide technical assistance for property owners and businesses for Historic Preservation Tax Credits, particularly in the small projects category.

ADJOURNMENT: The meeting adjourned at 2:00 p.m.

Respectfully submitted,

David Johnson, Assistant Planner

Adopted