COMMUNITY DEVELOPMENT ADVISORY COMMISSION MEETING
UNAPPROVED MINUTES

DATE: October 17, 2012
TIME: 5:30 p.m.
PLACE: Housing & Community Development Department
       Historic Federal Building
       350 W. 6th Street, Dubuque, Iowa 52001

Vice Chairperson Maloy called the meeting to order at 5:33 p.m., following staff assurance of compliance with Iowa Open Meeting Law.

Commissioners Present: Theresa Caldwell, Peter Koshakji, Paula Maloy, SVM
                         David Shaw, Tom Wainwright

Commissioners Absent: Ann Michalski, Adam Rathje, Ricardo Woods

Staff Present: Jane Glennon, Alvin Nash, Kris Neyen
               Jerelyn O’Connor, Nikola Pavelic, Aggie Tauke

Public Present: None

Certification of Minutes – September 5, 2012
Commissioner Caldwell motioned to approve the September 5, 2012 Commission meeting minutes. Commissioner Wainwright seconded. All others present in favor. Motion passed.

Correspondence / Public Input
None

Old Business
None

New Business
Proposed Amendment to FY2012 & FY2013 Annual Action Plans
Aggie Tauke reviewed the proposed amendment reallocating remaining FY2012 Community Development Block Grant (CDBG) into the FY2013 Annual Action Plan activities. Based on the need for additional funding to meet demand for homeowner rehab projects, the Homeowner Rehab Program would increase by $91,626. The amendment would also move $125,244 from the Commercial/Industrial Building Rehab Revolving Loan fund into the Economic Development Financial Assistance Program. A public hearing is proposed for November 28 which allows for the required 30-day public comment period.

Commissioner Wainwright motioned to set a public hearing on the proposed amendment to FY2012 and FY2013 Annual Action Plans for Wednesday, November 28, in the Housing

FY2014 CDBG Annual Action Plan
Aggie presented the details of the FY2013 Annual Action Plan for the Commission to review in preparation for the FY2014 Annual Action Plan. Funding levels for FY 2014 are still being determined.

Purchase of Services Application
Aggie presented a list of the 17 applications received for the Purchase of Services grant funding. The Subcommittee will meet to rank the applications. The Commission agreed to meet on Wednesday, November 14 at 5:30 p.m. to receive the Subcommittee’s recommendation and approve a recommendation for Council.

Information Sharing
None

Adjournment
There being no further business to come before the Commission, Commissioner Shaw moved to adjourn. Commissioner Caldwell seconded. Motion passed by voice vote. Meeting was adjourned at approximately 5:48 p.m.

Minutes taken by:

Jane Glennon
Rehabilitation Programs Secretary

Respectfully submitted by:

Aggie Tauke
Community Development Specialist