

## COMMUNITY DEVELOPMENT ADVISORY COMMISSION MEETING UNAPPROVED MINUTES

**DATE:** November 28, 2012  
**TIME:** 5:30 p.m.  
**PLACE:** Housing & Community Development Department  
Historic Federal Building  
350 W. 6<sup>th</sup> Street, Dubuque, Iowa 52001

Chairperson Michalski called the meeting to order at 5:54 p.m. following staff assurance of compliance with Iowa Open Meeting Law.

**Commissioners Present:** Paula Maloy, SVM      Ann Michalski      Adam Rathje  
David Shaw      Tom Wainwright

**Commissioners Absent:** Theresa Caldwell      Peter Koshakji      Ricardo Woods

**Staff Present:** Jane Glennon      Aggie Tauke

**Public Present:** Nicolas Hockenberry

### Certification of Minutes – November 14, 2012

Commissioner Maloy motioned to approve the November 14, 2012 Commission meeting minutes. Commissioner Wainwright seconded. All others present in favor. Motion passed.

### Correspondence / Public Input

The Commission welcomed visitor Nicolas Hockenberry.

### Old Business

None

### New Business

#### **PUBLIC HEARING: Proposed Amendment 1 to FY 2012 and FY 2013 Annual Action Plans**

Commissioner Wainwright motioned to open the public hearing. Commissioner Rathje seconded. All present in favor. Motion passed.

Aggie Tauke reviewed the proposed amendment reallocating remaining FY12 Community Development Block Grant (CDBG) funds into the FY2013 Annual Action Plan and reprogramming funds. The proposal amendment incorporates obligated and remaining FY12 funds for each activity into the FY13 Annual Plan. In addition, the Homeowner Rehab Program would increase from \$157,250 to \$441,788 which includes carryover and obligated funds and an additional \$91,626 to fund the demand for homeowner rehab projects. The amendment would also move \$117,948, plus the prior year loan repayments of \$7,297, for a total of \$125,244 from the Commercial/Industrial Building Rehab Revolving

Loan fund into the Economic Development Financial Assistance Program, creating a total of \$185,806.

Following discussion, Commissioner Maloy motioned to close the public hearing. Commissioner Wainwright seconded. All present in favor. Motion passed.

Commissioner Maloy motioned to approve the FY2013 Amendment 1 and submit to the City Council for review and approval. Commissioner Rathje seconded. All present in favor. Motion passed.

### **Information Sharing**

#### **FY2014 CDBG Annual Action Plan**

Aggie noted the FY2014 CDBG Annual Action Plan will be reviewed at the CDAC December 12, 2012 meeting.

Aggie presented the Commission with the 2013 CDAC meeting schedule.

Aggie informed the Commission that the proposed Housing budget will be presented to the City Council on February 21, 2013. All Commission members are invited to attend.

### **Adjournment**

There being no further business to come before the Commission, Commissioner Wainwright moved to adjourn. Commissioner Shaw seconded. Motion passed by voice vote. Meeting was adjourned at approximately 6:10 p.m.

Minutes taken by:



Jane Glennon  
Rehabilitation Programs Secretary

Respectfully submitted by:



Aggie Tauke  
Community Development Specialist