

MINUTES OF HOUSING COMMISSION MEETING

DATE: 23 October 2012
TIME: 4:00 PM
PLACE: Housing and Community Development Department
350 West 6th Street, Suite 312, Dubuque, IA 52001

Chairperson Holz, following staff assurance of compliance with Iowa Open Meeting Law, called the meeting to order at 4:00 pm.

Commissioners Present: Dorothy Schwendinger, OSF
Jim Holz (via telephone)
Amy Eudaley Judie Root
Anna Fernandes Rick Baumhover

Commissioners Absent: Lisa McAllister Dorothy Culbertson
Ricardo Woods

Staff Present: Alvin Nash Cpl. Scott Koch
Janet Walker Jessica Kieffer

Public Present: Todd Schmidt, Joe Ferrantino

Review and Certification of Minutes of 25 September 2012 Commission Meeting

Commissioner Root moved to approve the minutes. Commissioner Baumhover seconded. All present in favor. Motion passed.

Correspondence/Public Input

None

Old Business

Discuss Dubuque at Home

At the September 2012 meeting, Alvin Nash, Housing Director, presented to the Housing Commission a draft outline of ideas and changes he is recommending to improve the overall scope of services, improve images and give the public a better oversight of the Housing and Community programs. Commission members were provided draft copies and asked to provide input and critique of the information. Alvin noted that any final changes to programs will require the approval of City Management, the Housing Commission and his Office. The City Manager has agreed to allow the Housing and Community Development Department to be presented in an upcoming addition of the City Focus Magazine.

New Business

Review functions of Boards and Commissions

Alvin explained he is reviewing the Boards and Commissions and their current functions. The

goal is to refocus the Boards and Commissions to make more efficiency and effectiveness.

Changes to Section 8 Administrative Plan

Commissioners Holz, Eudaley, Baumhover and Root volunteered to participate in a sub-committee to review the Section 8 Administrative Plan and recommend changes. An invitation was extended to Iowa Legal Aid to receive their input on recommended changes.

City Focus Magazine

Alvin reminded the Commissioners the next City Focus Magazine will pertain entirely to the Housing and Community Development Department.

Budget Process

It was discussed that staff is in the process of preparing information for the FY2014 budget. Commissioners will receive copies of the budget at the next scheduled meeting.

Information Sharing

Complaints Received

Commissioners received a summary of the complaints the Housing Department has received since the last meeting. Commissioners suggested a chart of the complaints for the past 12 months be developed and distributed.

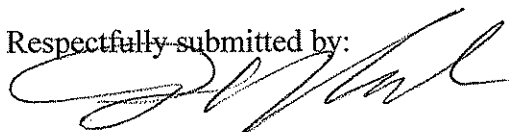
Adjournment

There being no further business to come before the Commission, the meeting adjourned at 5:04 pm.

Minutes taken by:


Jessica Kieffer
Recording Secretary

Respectfully submitted by:


Alvin Nash
Department Director