

**CITY OF DUBUQUE
HUMAN RIGHTS COMMISSION
MEETING MINUTES OF
July 9, 2012**

Commissioner Allen called the meeting of the Dubuque Human Rights Commission to order at 4:34 p.m. on Monday, July 9, 2012, at the City Hall Annex, 1300 Main Street, Conference Room II Dubuque, Iowa.

Roll Call:

Present: Anthony Allen, Chair Miquel Jackson
 Andrea Beacham RRS Stewart, Vice-Chair
 Kurt Hansen
 Andrea Helgager

Absent: Mike Elliott Judie Root

Staff: Carol Spinoso

Administer Oath of Office

Commissioner Allen administered the oath of office to Commissioner Helgager.

Approval of Minutes

Commissioner Allen noted a misspelled word, "Pi Beta Sigma Fraternity." It should be "Phi Beta Sigma Fraternity." Commissioner Hansen moved to approve the Human Rights Commission meeting minutes of June 18, 2012 as corrected. Commissioner Stewart seconded. All in favor of approving the meeting minutes as corrected.

Reports

Caseload Report

The written report for June 2012 was submitted.

Chairperson's Report

Commissioner Allen reported that he received a letter of resignation from Commissioner Krey. He stated that on July 10, the NAACP will present the second segment of the racial profiling educational program. He also had discussion with members of the DIFL regarding possibly donating \$500 each to the BBQ and the Diversity Conference.

Director's Report

In Kelly's memo of June 28, 2012, she stated that after having reviewed the department's budget, she was able to allocate \$1,500 to each of the events using fair housing funds, She went on to explain the types of things those funds can be used for. She added that if additional funding is needed, one of their partner agencies with a 501 (c)(3) status should solicit and collect those donations because the commission cannot solicit or collect donations. Kelly also recommended that they identify all of the partner agencies in the business letter.

Old Business

Review and discuss current goals and collaborations

Joint Goal #1 & 5: Increase opportunities for citizen dialogue and education around human rights issues. Commissioners Hansen, Elliott, Jackson, Allen

Commissioner Jackson reported that they are still working on plans for the BBQ that will now be held on September 22, 2012, from 2:00 PM to 6:00 PM at Flora Park. They will be advertising in the Leisure Services fall brochure, and the organizers for the International Day of Peace will also market this event. The business letter was reviewed and a few revisions were suggested. They will also add a registration form. Commissioner Helgager will review and edit. This subcommittee will meet at 4:00 p.m. on Friday, July 13 in Conference Room II.

Goal #2: Improve HRC quality. Commissioners Hansen, Jackson, Allen.
The potluck at Commissioner Hansen's was rescheduled to September 10, following the regular meeting. Bring a dish to pass.

Goal #3: Improve tenant/landlord communication. Commissioners Root and Stewart.
Commissioner Allen will assist.
Commissioners Stewart will attend the July 11 Safe Community Advisory Committee to discuss improving landlord-tenant communications. Commissioner Helgager volunteered to serve on this subcommittee.

Goal #4: Decrease incidents of bullying and violence. Commissioners Beacham, Stewart and Allen.
The subcommittee will be meeting at 3:00 p.m. on Friday, July 13 at Jitterz. Commissioner Beacham stated that the conference planning committee will be meeting Thursday at noon at Loras, and that she will report to them the tentative funds that will be coming from the Department. They are currently working on the various breakout sessions.

Goal #5: Help promote the NAACP. Commissioners Elliott, Root, and Stewart
Commissioner Stewart will meet with Lynn Sutton to discuss the NAACP newsletter.

New Business

Appoint liaison to the International Speakers Bureau
Commissioner Hansen volunteered to serve as a commission liaison.

Commissioner Hansen moved and Commissioner Beacham seconded to continue the current leadership until March 2013. All in favor.

Commissioner Allen announced that the Annual Boards & Commissions Picnic is on July 30th from 6:00 – 8:00 p.m. at Eagle Point Park.

Adjournment

Motion to adjourn by Commissioner Stewart, second by Commissioner Beacham. All in favor. The meeting of the Human Rights Commission adjourned at 5:45 p.m.

The next regular meeting is scheduled for Monday, August 13, 2012.

Minutes approved as submitted: _____

Minutes approved as corrected: _____