

**COMMUNITY DEVELOPMENT ADVISORY COMMISSION MEETING
UNAPPROVED MINUTES**

DATE: December 12, 2012
TIME: 5:30 p.m.
PLACE: Housing & Community Development Department
Historic Federal Building
350 W. 6th Street, Dubuque, Iowa 52001

Chairperson Michalski called the meeting to order at 5:35 p.m. following staff assurance of compliance with Iowa Open Meeting Law.

Commissioners Present: Theresa Caldwell Paula Maloy, SVM Ann Michalski
Adam Rathje David Shaw Tom Wainwright

Commissioners Absent: Peter Koshakji Ricardo Woods

Staff Present: Jane Glennon Alvin Nash Aggie Tauke

Public Present: None

Certification of Minutes – November 28, 2012

Commissioner Wainwright motioned to approve the November 28, 2012 Commission meeting minutes. Commissioner Rathje seconded. All others present in favor. Motion passed.

Correspondence / Public Input

None

Old Business

None

New Business

FY 2014 Annual Action Plan

Staff Aggie Tauke distributed and reviewed a summary of the proposed FY2014 Annual Action Plan. FY2014 allocations are based on FY2013 funding until Congress defines funding levels. Funding for Information and Referral is proposed at \$12,500, based on their Purchase of Services application request pending Council approval. Aggie requested the Commission set a public hearing for January 2 for citizen input following a required fifteen day comment period.

Following discussion, Commissioner Caldwell motioned to set a public hearing on the FY2014 CDBG Annual Action Plan for Wednesday, January 2, 5:30 p.m. in the Housing Conference Room, 350 West 6th Street, Suite 312, Historic Federal Building. Commissioner Shaw seconded. Roll call. All present in favor. Motion passed.

Purchase of Services Grant Applications

Staff Aggie Tauke noted the City Council requested the Commission reconsider the funding recommendations for the FY 14 Purchase of Services Grant applications based on concerns from Operation: New View, a public agency established through a 28E agreement. The Commission reviewed the agency's purpose and found that they should apply for City funding through the City's budget process as a "contracted service."

Commissioner Maloy motioned to remove Operation: New View from the Purchase of Services Grant funding process, define them as a "contracted service," and move the funding previously applied to Operation: New View to the Riverview Center, "Dubuque Sexual Assault Therapist" application. Commissioner Wainwright seconded. Commissioner Caldwell cast a dissenting vote. All others present in favor. Motion passed.

Information Sharing

The City Clerk's office reported that the following Commission terms will expire on February 15, 2012: Theresa Caldwell, Peter Koshakji and Paula Maloy. Aggie requested Commissioners re-apply by January. She also noted that Janice Craddieth has applied for the vacant seat on the Community Development Advisory Commission.

Adjournment

There being no further business to come before the Commission, Commissioner Wainwright moved to adjourn. Commissioner Caldwell seconded. Motion passed by voice vote. Meeting was adjourned at approximately 5:51 p.m.

Minutes taken by:



Jane Glennon
Rehabilitation Programs Secretary

Respectfully submitted by:



Aggie Tauke
Community Development Specialist