

## COMMUNITY DEVELOPMENT ADVISORY COMMISSION MEETING UNAPPROVED MINUTES

**DATE:** January 2, 2013  
**TIME:** 5:30 p.m.  
**PLACE:** Housing & Community Development Department  
Historic Federal Building  
350 W. 6<sup>th</sup> Street, Dubuque, Iowa 52001

Chairperson Michalski called the meeting to order at 5:33 p.m. via telephone following staff assurance of compliance with Iowa Open Meeting Law. Vice Chairperson Maloy chaired the meeting.

**Commissioners Present:** Theresa Caldwell      Janice Craddieth      Paula Maloy, SVM  
Ann Michalski (via phone)  
Adam Rathje      David Shaw      Tom Wainwright

**Commissioners Absent:** Peter Koshakji      Ricardo Woods

**Staff Present:** Jane Glennon      Jerelyn O'Connor      Aggie Tauke

**Public Present:** None

### Certification of Minutes – December 12, 2012

Commissioner Caldwell motioned to approve the December 12, 2012 Commission meeting minutes. Commissioner Wainwright seconded. Janice Craddieth abstained. All others present in favor. Motion passed.

### Correspondence / Public Input

None

### Old Business

None

### New Business

#### **Welcome Returning Commission Member and Oath of Office**

Commissioner Michalski welcomed returning Commissioner Janice Craddieth. Janice previously served on the Commission prior to relocating. Commissioner Maloy administered the Oath of Office to Janice.

#### **Public Hearing: FY 2014 Annual Action Plan**

Commissioner Shaw motioned to open the public hearing. Commissioner Rathje seconded. All present in favor. Motion passed.

Staff Aggie Tauke reviewed the FY14 Annual Action Plan for the Community Development Block Grant (CDBG) activities. She noted that the Plan currently being reviewed was adjusted to meet the administrative cap. Neighborhood Development Services and Staff has been decreased by \$2,132 and First Time Homebuyer Program has increased by the same amount. There was no public comment.

Following discussion, Commissioner Caldwell motioned to close the public hearing. Commissioner Craddieth seconded. All present in favor.

Commissioner Michalski motioned to approve the FY 2014 CDBG Annual Action Plan as presented and submit to the City Manager and City Council for review and approval. Commissioner Caldwell seconded. All present in favor. Motion passed.

### **Information Sharing**

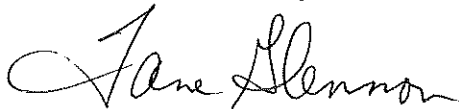
Staff noted that Commission terms will expire on February 15, 2012 for Theresa Caldwell, Peter Koshakji and Paula Maloy. Commissioner Caldwell and Commissioner Maloy confirmed they have reapplied.

Aggie distributed a current list of Community Development Advisory Commission members including contact information.

### **Adjournment**

There being no further business to come before the Commission, Commissioner Craddieth moved to adjourn. Commissioner Rathje seconded. Motion passed by voice vote. Meeting was adjourned at approximately 5:48 p.m.

Minutes taken by:



Jane Glennon  
Rehabilitation Programs Secretary

Respectfully submitted by:



Aggie Tauke  
Community Development Specialist