

MINUTES OF CABLE TV COMMISSION MEETING
May 1, 2013
CITY HALL ANNEX – 1st FLOOR CONFERENCE ROOM #1

- MEMBERS PRESENT:** Alan Vincent, Chair, Pauline Maloney, (vice-chair), Ron Tigges, Jennifer Tigges.
- MEMBERS ABSENT:** Sr. Carol Hoverman, Kathy McMullen, Kevin Stevens.
- OTHERS PRESENT:** Craig Nowack, City of Dubuque

Vincent called the meeting to order at 4:02 p.m.

Acceptance of the Agenda

Upon a motion by Maloney, seconded by RTigges, the agenda was accepted 4 - 0.

Approval of the Minutes of April 3, 2013

Upon a motion by JTigges, seconded by Maloney, the Minutes were approved 4 - 0.

Public Notice

There was no public input.

Canceling Meetings

The Commission considered canceling meetings if there were no items on the agenda other than the Mediacom Cable Report and the Cable TV Division report. Maloney noted that the City ordinance only requires that the Commission meeting once per calendar quarter. Nowack suggested that he could send an e-mail to the entire Commission the Friday before a scheduled meeting informing them that he had no other items for the agenda. By midday Monday, if there were still no other agenda items, he would contact the chair and let the chair decide if the meeting should be canceled. After a discussion, JTigges moved to approve that policy. The motion was seconded by RTigges and approved 4 – 0.

Mediacom Cable Report

No one from Mediacom was available to make a report.

Cable TV Report

Nowack reported on recent and in-progress productions, including the Emergency Operations Centers show, the Campaign for Grade-Level Reading, and a Bicycling Dubuque show. He informed the Commission that the flat panel monitor project was in progress with the Municipal Services Center conference complete, City Hall Annex Conference Room II scheduled, and City Hall Conference Room B approved. He said the video production internship position is posted.

Adjournment

Upon a motion by JTigges, seconded by Maloney, the meeting was adjourned at 4:19 p.m.