

## COMMUNITY DEVELOPMENT ADVISORY COMMISSION MEETING UNAPPROVED MINUTES

**DATE:** June 19, 2013  
**TIME:** 5:30 p.m.  
**PLACE:** Housing & Community Development Department  
Historic Federal Building  
350 W. 6<sup>th</sup> Street, Dubuque, Iowa 52001

Chairperson Michalski called the meeting to order at 5:33 p.m. following staff assurance of compliance with Iowa Open Meeting Law.

**Commissioners Present:** Theresa Caldwell      Janice Craddieth  
Paula Maloy, SVM      Ann Michalski      David Shaw  
Tom Wainwright      Ricardo Woods

**Commissioners Absent:**

**Staff Present:** Jane Glennon      Kris Neyen      Alvin Nash  
Jerelyn O'Connor      Aggie Tauke

**Public Present:**

### Certification of Minutes – May 15, 2013

Commissioner Wainwright motioned to approve the May 15, 2013 Commission meeting minutes. Commissioner Maloy seconded. All others present in favor. Motion passed.

### Correspondence / Public Input

None

### Old Business

None

### New Business

The meeting opened with congratulatory remarks for Aggie Tauke on her years of serving the Commission and her upcoming retirement July 26<sup>th</sup> after 34 years working for the City of Dubuque. Interviews are being conducted to fill the Community Development Specialist position. Alvin noted that Kris Neyen will be assisting the Commission until the position is filled.

### **FY14 Annual Action Plan Amendment I**

Aggie Tauke presented an Amendment to the FY14 Annual Action Plan. The Council approved CDBG Purchase of Services Grant funding of \$6,775 for Project Concern for the Information and Referral activity, which is \$5,725 less than the \$12,500 allocated in the Annual Plan. In addition, the Council approved a total of \$15,000 in funding for Opening Doors, with \$7,280 in CDBG funding and \$7,720 in general funds. In order to balance the

budgets, the proposed amendment will reduce Information and Referral CDBG funding to \$6,775 and increase Opening Doors CDBG funding to \$13,005 FY14 General funding for Opening Doors will decrease to \$1,995, and all other remaining FY14 Annual Plan activities would remain the same. This non-substantial amendment requires a recommendation by the Commission and adoption by resolution of the City Council.

Following discussion, Commissioner Maloy moved to approve the proposed FY14 Annual Action Plan Amendment I and forward to the Council. Seconded by Commissioner Shaw. Roll call. All present in favor. Motion passed.

### **Information Sharing**

Alvin Nash noted that the City has received a letter from HUD regarding their June 2011 on-site compliance review, which will be reviewed with the Commission at their July 17<sup>th</sup> meeting.

### **Adjournment**

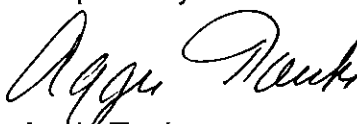
There being no further business to come before the Commission, Commissioner Maloy moved to adjourn. Commissioner Wainwright seconded. Motion passed by voice vote. Meeting was adjourned at approximately 5:58 p.m.

Minutes taken by:



Jane Glennon  
Rehabilitation Programs Secretary

Respectfully submitted by:



Aggie Tauke  
Community Development Specialist