

**COMMUNITY DEVELOPMENT ADVISORY COMMISSION MEETING
REVISED UNAPPROVED MINUTES**

DATE: July 17, 2013
TIME: 5:30 p.m.
PLACE: Housing & Community Development Department
Historic Federal Building
350 W. 6th Street, Dubuque, Iowa 52001

Chairperson Michalski called the meeting to order at 5:33 p.m. following staff assurance of compliance with Iowa Open Meeting Law.

Commissioners Present: Theresa Caldwell Mary Bridget Corken Janice Craddieth
 Paula Maloy, SVM Ann Michalski Tom Wainwright

Commissioners Absent: David Shaw Ricardo Woods

Staff Present: Jane Glennon Erica Haugen Alvin Nash
 Jerelyn O'Connor Aggie Tauke Mike Van Milligen
 Janet Walker

Public Present: Ben Jacobson, Telegraph Herald

Certification of Minutes – June 19, 2013

Commissioner Wainwright motioned to approve the June 19, 2013 Commission meeting minutes. Commissioner Caldwell seconded. All others present in favor. Motion passed.

Correspondence / Public Input

None

Old Business

None

New Business

Oath of Office

Commissioner Michalski administered the Oath of Office to Commissioner Corken.

Election of Officers

Commissioner Maloy nominated Commissioner Shaw as Chairperson. Commissioner Craddieth seconded. Roll call. All present in favor. Motion passed.

Commissioner Craddieth nominated Commissioner Caldwell as Vice Chairperson. Commissioner Maloy seconded. Roll call. All present in favor. Motion passed.

Welcome New Commissioner and Community Development Specialist

The Commission welcomed new Commissioner Mary Bridget Corken and new Community Development Specialist Erica Haugen who will replace Aggie Tauke as the new Community Development Specialist. Introductions followed.

HUD AUDIT FINDINGS

Alvin Nash discussed the HUD June 19 letter of findings of noncompliance from the June 2011 audit. He noted that the City has discussed with HUD ways to address the compliance issues. HUD is also reviewing the City's Administrative Plan, CAPERS and Five-Year Plan.

City Manager Mike Van Milligen stated the City's intent was not to discriminate although that was the result as determined by HUD and he offered a personal apology. He stated the City's original goals have never changed, to create a national model Housing Assistance Program within the rules of HUD as indicated by our actions to increase participation in the Family Self Sufficiency, Circles and Bridges Out of Poverty Programs.

Commission discussion followed acknowledging the Commission's desire to actively participate in correcting issues as required by HUD.

Information Sharing

The meeting concluded with congratulatory remarks for Aggie Tauke on her years of service to the Commission and her upcoming retirement July 26th after almost 34 years working for the City of Dubuque.

Adjournment

There being no further business to come before the Commission, Commissioner Craddieth moved to adjourn. Commissioner Corken seconded. Motion passed by voice vote. Meeting was adjourned at approximately 6:30 p.m.

Minutes taken by:



Jane Glennon
Rehabilitation Programs Secretary

Respectfully submitted by:



Aggie Tauke
Community Development Specialist

ISSUE	2009	2013
City Employees Completed Intercultural Competency Training	0*	639
Family Self-Sufficiency Participants	33	152
Family Self-Sufficiency Graduates	57	71
Circles Initiative Leaders (Participants)	0*	12
Circles Initiative Volunteer Allies	0*	32
Bridges Out of Poverty Participants	95	536
City Life Graduates	0*	19
Crime-Free Multi-Housing Landlord Training Graduates	282	717
Opportunity Dubuque Graduates	0*	87
High School Drop-Out Reengagement Program Participants	0*	101
Four Mounds Summer Adventure Day Camp (200 max./year)	198	192
FutureTalk Graduates/Participants	21/31	100/114
Female City Staff on City Leadership Team	12	25
Minority City Staff on City Leadership Team	0	4
City Human Rights Department FT Employees	3	5

* = The program was not yet in existence

Intercultural Competency: Intercultural competence means the ability to work well with people who come from backgrounds and experiences that might be different from what we are used to. We develop this competence first by helping employees to understand that everyone has a culture or a way of doing things that is formed based on their background and life experiences, and then by helping people learn skills they can use when they interact with people who have a different way of viewing the world. The City of Dubuque began a new multi-year intercultural competence training and organizational development initiative for City staff in 2006. Since that time, the City has developed an internal training team that holds intercultural competency training for all City staff members on a yearly basis. All City staff also receive intercultural competency tips on a bi-weekly basis in The Spirit Times, a newsletter distributed with pay stubs.

Family Self-Sufficiency Program: Family Self-Sufficiency (FSS), or the Self-Sufficiency Experience, is a federal program designed to support low income families who want to become financially self-sufficient. FSS is sponsored by Housing and Urban Development (HUD) and is funded through a yearly grant. Family Self-Sufficiency is a voluntary program, so participation is not required in order to receive a Housing Choice Voucher (Section 8 Rental Assistance); however, eligible individuals and families choosing to participate in FSS experience great benefits, including a unique opportunity to start saving money.

Circles Initiative: The Circles Initiative is part of an innovative national movement that connects volunteers and community leaders to families wanting to make the journey out of poverty. Volunteer Allies help families break the cycle of poverty by sharing their time and friendship. There are barriers that keep even the most motivated from achieving prosperity, but Circles breaks down these barriers by expanding opportunity and support for families as they create their own paths to stability. It encourages growth from people of all financial classes and engages the community as a whole, so we can work together to create deep and lasting change in Dubuque.

Bridges Out of Poverty: Bridges Out of Poverty is a training based off of the work of Dr. Ruby Payne. It provides insight for middle and upper class individuals about the "hidden rules" of each socio-economic class and

how these unspoken rules can serve as barriers to effective communication. Those interested in becoming an Ally to support someone who wants to get out of poverty are trained with Bridges to help them build strong, healthy connections with their Circle Leaders. The City of Dubuque partners with Jim Ott, National Consultant for ahal Process, to provide organizations, individuals and institutions the opportunity to learn more about the Bridges model. Trainings are held annually.

City Life: City Life is a new initiative of the City of Dubuque Human Rights Department and offers residents a hands-on, in-depth exploration of City departments and divisions. It was developed in 2013 to allow participants to: create a personal connection with their local government, share their experiences of living and/or working in Dubuque, participate in tours of city facilities and current project sites, learn about new approaches the city is taking to better serve residents, and contribute to their community in a way that matters to them.

Dubuque Crime-Free Multi-Housing Program: The program was started in 1995 to provide property owners comprehensive information on all aspects of managing rental housing, with special emphasis on how to reduce crime in rental property. The program is offered four times a year and is co-sponsored by Northeast Iowa Community College. Presenters include local attorneys and representatives from the City of Dubuque's Police, Fire, Human Rights, Legal, and Housing Departments. Topics include: identifying quality tenants, writing rental agreements, handling evictions, property security and fire safety, police services, and rental property inspections.

Opportunity Dubuque: Opportunity Dubuque is a collaborative effort of Dubuque Works, Northeast Iowa Community College, Dubuque Community Schools, Iowa Works, East Central Intergovernmental Association, Community Foundation of Greater Dubuque, and Project HOPE. The initiative was launched with the goal of upgrading workers' skills, creating non-credit to credit career pathways, and ultimately filling local employer demand for talent in high-wage advanced manufacturing careers. Opportunity Dubuque includes a job-training program in CNC and welding which started in January, 2012. An information technology certificate program is just starting. Orientation attendees to date = 411, Interviewed = 268, Placed in program = 138 + 88 for IT certificate, 87 have completed program, 36 in training now.

High School Drop-Out Re-Engagement: We have 101 participants re-engaged in either the GED program or the High School Diploma program (whether traditional school or some alternative credit recovery program). Of those 101, 33 participants have graduated. Of the 33 graduates, 22 earned their GED and 11 earned their high school diploma. Tom Kershner, DCSD, tkershner@dbqschools.org

Four Mounds Summer Adventure Day Camp: Eight one-week sessions per year capped at 25 per session) Eight weeks are offered with 25 spaces each week so max is 200. In 2009 there were 198 and in 2013 all eight weeks were full at one time but we must have had a few cancelations - right now there are 192 total thru and including week 8. Eileen Trimble, etrimble@cityofdubuque.org The Summer Adventure Day Camp is a week-long adventure day-camping program in cooperation with the Four Mounds Foundation and the City of Dubuque Leisure Services Department. The camp runs Monday through Friday, from approximately 8:20 a.m. to 3:10 p.m. Camp activities include: hiking, Four Mounds Challenge Ropes Course, canoeing at the Mines of Spain, Ecosystem Adventure at Swiss Valley Park, nature survival, swimming, team building, and arts and crafts.

Future Talk: Based out of Dubuque's Multicultural Family Center, Future Talk serves at-risk teens, mostly ages 13-14. During summer break, the students are paid to work nine hours per week in local natural areas and parks. They spend additional unpaid hours on job and education skills, community service projects and producing their own videos on topics ranging from teen violence to recycling.