

MINUTES OF CABLE TV COMMISSION MEETING
June 5, 2013
CITY HALL ANNEX – 1st FLOOR CONFERENCE ROOM #1

MEMBERS PRESENT: Pauline Maloney, (vice-chair), Ron Tigges, Jennifer Tigges, Sr. Carol Hoverman, Kevin Stevens.

MEMBERS ABSENT: Alan Vincent, Kathy McMullen.

OTHERS PRESENT: Craig Nowack, City of Dubuque
Craig Schaefer, Loras College/DCSD

Maloney called the meeting to order at 4 p.m.

Acceptance of the Agenda

Upon a motion by Hoverman, seconded by Stevens, the agenda was accepted 4 - 0.

Jennifer Tigges arrived at 4:02 p.m.

Approval of the Minutes of May 1, 2013

Upon a motion by RTigges, seconded by Stevens, the Minutes were approved 5 - 0.

Public Notice

Mr. Schaefer informed the Commission that right now ECS and Tightrope are working to install the spare server in the Loras control room. The Loras server needs to be sent in for service, and because of the service history of that server, he spoke with Mr. Nowack and the current spare server will become a permanent fixture at Loras. He expects at most two days without programming. Mr. Schaefer also provided an update on the Dubuque Community Schools access channel now that the first school year under the new management is coming to an end.

PEG Channel Change

Nowack provided an update on the upcoming move of the PEG channels from digital channel 97 to digital channel 85. The move will take place on or about June 25 and he has produced a spot informing the public of the change which is running on all the channels.

Access Equipment & Expenditures

Mr. Schaefer presented a request for funding on behalf of the Dubuque Community School District for a new computer, editing software, and some portable backgrounds. The existing editing computer at The Forum is old and no longer sufficient. His producers at The Forum need a way to handle AVI files and needs the Adobe Creative Suite software to match what the individual schools are using. Hoverman moved to approve up to \$7400 for the equipment. The motion was seconded by RTigges and approved 5 – 0.

Mediacom Cable Report

No one from Mediacom was available to make a report.

Cable TV Report

Nowack provided an update on City video production projects and informed the Commission that Ellen Reiss, a recent Loras graduate, has accepted the intern position and will start as soon as background checks are completed.

Adjournment

Upon a motion by JTigges, seconded by Hoverman, the meeting was adjourned at 4:31 p.m.