

## MINUTES OF HOUSING CODE APPEALS BOARD

**DATE:** 18 June 2013  
**TIME:** 4:30 p.m.  
**PLACE:** Housing and Community Development Department

Chairperson Robert Schaub called the meeting to order at 4:30 p.m. following staff assurance of compliance with Iowa Open Meeting Law.

Board Members Present:	Fred Miller Mary Gotz	Robert Schaub	David Young
Staff Present:	Tami Ernster Ben Pothoff	Robert Boge	Roger Benz
Public Present:	Gloria Valdez Luke Steger	Max Damaso Julie Gross	John McDermott

### Oath of Office

Robert Schaub and Mary Gotz were sworn in as members of the Board.

### Election of Chairperson and Vice Chairperson

Fred Miller motioned to elect David Young as Vice Chairperson. Mary Gotz seconded. Motion passed 4-0. Fred Miller motioned to elect Robert Schaub as Chairperson. Mary Gotz seconded. Motion passed 4-0.

### Review and Certification of Minutes of 15 September 2012 Housing Code Appeals Board Meeting

Fred Miller motioned to approve the minutes. David Young seconded. Motion passed 4-0.

### Correspondence/Public Input

There was no correspondence or public input.

### Consent Agenda

The consent agenda items are considered to be routine and non-controversial and all consent items will be normally voted upon in a single motion without any separate discussion on a particular item.

The following property owners have requested an extension of time to complete repairs. The Housing and Community Development staff concurs with the extension of time requested and respectfully requests Housing Appeals Board approval.

Edward and Rebecca Severns, owner of 2163 Jackson, is requesting an extension of time to 6/30/13  
Edward and Rebecca Severns, owner of 2111 Jackson, is requesting an extension of time to 6/30/13  
Exodus Two Holdings LLC, owner of 1710 Westridge Court, is requesting an extension of time to 9/15/13  
Genesis Two Holdings LLC, owner of 920 W 5<sup>th</sup> Street, is requesting an extension of time to 9/15/13  
Brian and Tammy Kallback, owner of 2742 Jackson Street, is requesting an extension of time to 9/30/13  
PAL2 LLC, owner of 1689 Main Street, is requesting an extension of time to 8/30/13  
Stephen and Shriley Graham, owner of 2521 Elm, is requesting an extension of time to 8/31/13  
Holy Trinity Lutheran Church, owner of 1710½ University Avenue, is requesting an extension of time to 6/30/13  
Terry Maers, owner of 604 Peru Road, is requesting an extension of time to 8/31/13  
Francian Co LLC, owner of 653/655 Bluff, is requesting an extension of time to 9/30/13  
Max Damaso, owner of 1961 Central Avenue, is requesting an extension of time to 7/15/13

ALL DEFICIENCIES AND MOTIONS ARE IN ACCORDANCE WITH THE DUBUQUE HOUSING CODE UNLESS OTHERWISE STATED. EXTENSIONS OF TIME ARE GRANTED

IN ACCORDANCE WITH TITLE 6 SECTION 6-9F(1) AND VARIANCES ARE GRANTED IN ACCORDANCE WITH TITLE 6 SECTION 6-9F(2).

David Young motioned to accept the consent agenda. Mary Gotz seconded. Motion passed 4-0.

### New Business

#### CASE #1

Gloria Valdez, owner of 1922 White Street, is requesting an extension of time to make repairs on this fire damaged property.

This is a General Housing Inspection.

David Young motioned to give a three-month extension for repairs. Mary Gotz seconded. Motion passed 4-0.

#### CASE #2

Fred and Vickie Kammiller, 308 Hill/993 W 3<sup>rd</sup> Street is requesting an extension of time until August 4, 2013.

This is a General Housing Inspection.

David Young motioned to deny a variance on a 7<sup>th</sup> unit. Mary Gotz seconded. Motion passed 4-0. Fred Miller motioned to approve the extension of time until August 4, 2013. David Young seconded. Motion passed 4-0.

#### CASE #3

John Nelson, 960/962 Wilson, is requesting an extension of time until 2014.

This is a General Housing Inspection.

After discussion, but Board determined that they would only allow Mr. Nelson an additional 3 months for repairs. Fred Miller motioned to approve an extension until September 18, 2013. David Young seconded. Motion passed 4-0.

#### CASE #4

Loras College, owner of 810 Loras Boulevard, is requesting a variance on ceiling height of 6'6".

This is a General Housing Inspection.

David Young motioned to that due to practical difficulties or unnecessary hardships on making repairs, that the Board approve the variance. Mary Gotz seconded. Motion passed 4-0.

#### CASE #5

Robert Johnson and Lorri Zinn, owners of 550 Arlington, are requesting an extension of time until October 1, 2013.

This is a General Housing Inspection.

The owners have had the property for 5 years and have not been consistently working on it. They are well over the 9 months allowed for both inspection staff and the Board to allow an extension. Fred Miller motioned to deny the extension. Mary Gotz seconded. Motion passed 4-0.

CASE #6

Jeff Sheets, owner of 575 Loras, is requesting an extension of time until September 30, 2013.

This is a General Housing Inspection.

David Young motioned to grant a 30 day extension. Fred Miller seconded. Motion passed 4-0.

CASE #7

Jeff Sheets, owner of 583 Loras, is requesting an extension of time until September 30, 2013.

This is a General Housing Inspection.

Fred Miller motioned to grant a 30 day extension. David Young seconded. Motion passed 4-0.

CASE #8

Luke Steger, owner of 2270 Hoyt Street is requesting a variance for ceiling height in the basement of 6'4".

This is a General Housing Inspection.

David Young motioned to that due to practical difficulties or unnecessary hardships on making repairs, that the Board approve the variance on ceiling height. Mary Gotz seconded. Motion passed 4-0. David Young motioned that due to practical difficulties or unnecessary hardships on making repairs, that the Board approve the variance on window size in the basement. Mary Gotz seconded. Motion passed 4-0.

CASE #9

Genesis Two Holdings, owner of 1503½ Prescott, is requesting an extension of time until September 15, 2013.

This is a Section 8 Inspection.

Fred Miller moved to grant an extension to September 1, 2013. Mary Gotz seconded. Motion passed 4-0.

CASE #10

Jim and Julie Gross, owners of 1464-1476 Central, are requesting an extension of time until August 1, 2013.

This is a Section 8 Inspection.

Fred Miller motioned to grant an extension to August 1, 2013. David Young seconded. Motion passed 4-0.

CASE #11

Locators LTD, manager of 471/473 Almond Street, is requesting an extension of time until July 1, 2013.

This is a Section 8 Inspection.

Fred Miller motioned to grant an extension to July 1, 2013. David Young seconded. Motion passed 4-0.

**Old Business**

There was no business to discuss.

**Information Sharing**

There was no information to share.

**Adjournment**

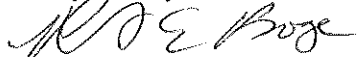
Fred Miller motioned to adjourn the meeting. David Young seconded. Motion passed 4-0.  
The meeting was adjourned at 5:50 p.m.

Minutes prepared by:



Tami Ernster  
Permit Clerk

Respectfully submitted:



Robert Boge  
Housing Inspection Supervisor