

COMMUNITY DEVELOPMENT ADVISORY COMMISSION MEETING UNAPPROVED MINUTES

DATE: August 14, 2013
TIME: 5:30 p.m.
PLACE: Housing & Community Development Department
Historic Federal Building
350 W. 6th Street, Dubuque, Iowa 52001

Chairperson Shaw called the meeting to order at 5:32 p.m. following staff assurance of compliance with Iowa Open Meeting Law.

Commissioners Present: Mary Bridget Corken Janice Craddieth Paula Maloy, SVM
Ann Michalski David Shaw Tom Wainwright

Commissioners Absent: Theresa Caldwell Ricardo Woods

Staff Present: Jane Glennon Erica Haugen Alvin Nash

Public Present:

Certification of Minutes – July 17, 2013

Commissioner Michalski motioned to approve the July 17, 2013 Commission meeting minutes. Commissioner Wainwright seconded. All others present in favor. Motion passed.

Correspondence / Public Input

None

Old Business

Alvin updated the Commission that we are waiting on HUD to provide the Volunteer Compliance Agreement (VCA) in response to the audit findings.

New Business

FY 2013 Consolidated Annual Performance and Evaluation Report (CAPER)

Erica Haugen reviewed the annual performance report for the Community Development Block Grant (CDBG) and Homelessness Prevention and Rapid Re-Housing Programs (HPRP).

The Commission reviewed the FY2013 accomplishments. Erica recommended setting the public hearing for Wednesday, September 4 at 5:30 p.m.

After discussion Commissioner Wainwright moved to set a public hearing for Wednesday, September 4, at 5:30 p.m. Commissioner Craddieth seconded. Roll call. All present in favor. Motion passed.

Information Sharing

Purchase of Services Application Available September, 2013

Erica Haugen distributed a tentative Purchase of Services timeline. The Purchase of Services Application is scheduled to be available September 13, 2013.

Invitation: City Life

Erica Haugen provided an invitation for all Commission members to attend the 10-week City Life sessions.

CDAC Roster

Erica Haugen distributed an updated Community Development Advisory Commission roster. David Shaw made a correction to his information. The roster will be updated and redistributed with the next Commission packet.

Adjournment

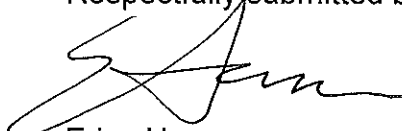
There being no further business to come before the Commission, Commissioner Craddieth moved to adjourn. Commissioner Michalski seconded. Motion passed by voice vote. Meeting was adjourned at approximately 7:02 p.m.

Minutes taken by:



Jane Glennon
Rehabilitation Programs Secretary

Respectfully submitted by:



Erica Haugen
Community Development Specialist